

Name _____

Area	Points	Is this covered?	DNA	YES	NO	Points
Overall	5%	General - See comments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Organization		Sections labeled		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Title Page OK		<input type="checkbox"/>	<input type="checkbox"/>	_____
Grammar	5%			<input type="checkbox"/>	<input type="checkbox"/>	_____
Abstract*	10%	Does it tell what was done?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it summarize the results?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it give implications?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is it useful for scanning?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is it useful for searching?		<input type="checkbox"/>	<input type="checkbox"/>	_____
Introduction*	10%	Are new terms defined?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it give the reason for the report?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it give background?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is the scope given?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is other relevant literature cited?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Experimental Methods*	20%	Is theory presented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all tools and instruments described?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		All materials described with specifications?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is data acquisition method described?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all the experimental steps described?		<input type="checkbox"/>	<input type="checkbox"/>	_____
Experimental Results*	15%	Are all mathematical manipulations given?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all figure and tables included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all deficiencies discussed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Discussion of Results*	15%	Are all the data (numbers) given?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all figures of data included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all transformed data listed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are encountered problems reconciled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Conclusion*	10%	Are results reconciled to theory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are the implications described?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is other work suggested?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Tables Figures Drawings Photos Drawings Appendix (if present)	5%	Does it tie back to the Introduction?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it give inferences?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it summarize the results?		<input type="checkbox"/>	<input type="checkbox"/>	_____
		Does it suggest future work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are the captions or titles descriptive?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are the captions or titles appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are the axes (columns) labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are the units correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Are the figures clear?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____		
References	5%	For drawings, are parts labeled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		For photos, are features highlighted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		For photos, is a scale included with each?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		For appendix, is the use proper?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Late? <input type="checkbox"/>	How Late? _____	Is each relevant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all noted in the text?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Are all relevant references included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
		Is the form correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
						-10%/week

COMMENTS ON THE BACK

TOTAL _____