

INTERVIEW GUIDE FOR SELECTION

Interview Guide

Preparation Checklist

1. Review job description and check job dimensions to be reviewed through behavioral questions.
2. Prepare planned questions and answers for each job dimension.
3. Review definitions of target job dimensions.

Conduct The Interview

Post-Interview Checklist

1. Read the behavioral information noted after planned questions for each job dimensions.
2. Determine and record rating dimension on Applicant-Job Dimension-Rating form.