

Maintenance Worker

Skill Level: 5

FLSA Status: Non-exempt

IPEDS: 610

Job Purpose: Work performed in a variety of skilled maintenance tasks including carpentry, painting, plumbing, and masonry and performing related work as required.

Characteristic Duties and Responsibilities: (Essential functions for this position are on file in the Office of Human Resources for your information):

Performs a variety of carpentry tasks in the construction and maintenance of buildings and other facilities.

Performs a variety of plumbing tasks such as removing, replacing or repairing plumbing fixtures, water lines, etc.

Performs work of an unskilled, semi-skilled, or skilled nature when necessary such as painting, masonry, etc.

Performs other work as assigned.

Supplemental Functions:

All incumbents are expected to perform these functions except for those qualifying under the Americans with Disabilities Act for a reasonable accommodation.

These functions may vary by institution. Incumbents may provide backup to various functions within the unit.

Direction Received:

Employees work under general supervision. Advice and guidance are available from the supervisor as needed for complex issues or exceptions to policy.

Direction Given:

N/A

Job Specifications:

Completion of the tenth grade. Experience in building and plant maintenance involving a variety of work such as carpentry, painting, plumbing and masonry

Knowledge, Skills, Abilities, and Worker Characteristics:

Knowledge of methods, material, and procedures used in general repair and maintenance work.
Knowledge of occupational hazards and safety precautions.
Knowledge of machines, tools, and equipment used in a variety of tasks as required.
Ability to follow instructions.
Ability to use, clean, repair and maintain equipment, tools, and machinery required in accomplishing tasks.
Ability to evaluate situations and make decisions.
Ability to establish and maintain an effective working relationship with other employees.

Working Conditions/Physical Demands/Special Conditions:

Specific working conditions, physical demands and special conditions relative to this position are on file in the Office of Human Resources for your information

<u>Date</u>	<u>Skill</u>	<u>Evaluation</u>
5/2004	5	532023213

The intent of this job description is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position.