

Roane State Community College

RELEASE AUTHORIZATION AND FAIR CREDIT REPORTING ACT DISCLOSURE FOR EMPLOYMENT PURPOSES

The applicant for employment acknowledges that this company may now, or at any time while employed, verify information within the application, resume or contract for employment. In the event that information from the report is utilized in whole or in part in making an adverse decision, before making the adverse decision, we will provide to you a copy of the consumer report and a description in writing of your rights under the Fair Credit Reporting Act, 15 u.s.c. § 1681 et seq.

Please be advised that we may also obtain an Investigative consumer report including Information as to your character, general reputation, personal characteristics, and mode of living. This information may be obtained by contacting your present and previous employers or references supplied by you. Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested.

Additional Information concerning the Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq, Is available at the Federal Trade Commission's web site (<http://www.ftc.gov>).

By signing below, I hereby authorize all entitles having Information about me, including present and former employers, personal references, criminal Justice agencies, departments of motor vehicles, schools, licensing agencies, and credit reporting agencies, to release such Information to the company or any of its affiliates or carriers. I acknowledge and agree that this Release and Authorization shall remain valid and in effect during the term of my contract.

For Maine and New York Applicants Only

Upon request, you will be informed whether or not a consumer report was requested, and if such a report was requested, the name and address of the consumer reporting agency furnishing the report. Maine residents will be provided a copy of your rights under the Maine Fair Credit Reporting Act.

For Washington Applicants Only

The consumer reporting agency which furnished the report Is Truescreen, P.O. Box 541, Southampton, PA, 18966; for consumer compliance officer contact 800-260-1680.

For California, Minnesota, and Oklahoma Applicants Only

A consumer credit report will be obtained through Truescreen, P.O. Box 541, Southampton, PA, 18966.

If a consumer credit report is obtained, I understand that I am entitled to receive a copy. I have Indicated below whether I would like a copy.

Yes _____ No _____ (Please initial line of chose)

If an investigative consumer report and/or consumer report is processed, I understand that I am entitled to receive a copy. I have Indicated below whether I would like a copy.

Yes _____ No _____ (Please initial line of chose)

*California applicants: If you chose to receive a copy of the consumer report, it will be sent within three (3) days of the employer receiving a copy of the consumer report and you will receive a copy of the investigative consumer report within seven (7) days of the employer's receipt of the report (unless you elected not to get a copy of the report).

Social Security Number: _____ Date of Birth: _____/_____/_____

Address: _____
Street City State Zip

Print Name: _____ Date: _____

Signature of Applicant: _____

Information will enable us to properly identify you in the event we find adverse information during our background search.