

RSCC class, organization, or sport: \_\_\_\_\_

Instructor, adviser, or coach: \_\_\_\_\_

**VOLUNTEER HOURS VERIFICATION AND  
FINAL STUDENT EVALUATION FORM**

**Student Volunteers:** *When you have completed your hours, list the class, organization, or sport and the instructor, adviser, or coach you completed the service for in the spaces above. Then take this form to the agency supervisor at your service learning site. Once your supervisor has verified your hours, make sure he/she completes the rest of the form and mails it to the address below.*

**Agency Supervisor:** *The student's grade is dependent upon the timely completion and submission of this form.*

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

I certify that the above named student volunteered at our agency for a total of \_\_\_\_\_ hours this semester.

Please use this grading scale: **A, B, C, D, F, or Not Applicable**

Dependability \_\_\_\_\_

Attendance \_\_\_\_\_

Cooperation \_\_\_\_\_

Interpersonal Skills \_\_\_\_\_

Work Ethic \_\_\_\_\_

Concern for Needs of Community and Clients \_\_\_\_\_

Client Response to Student \_\_\_\_\_

Agency Response to Student \_\_\_\_\_

Overall Evaluation of Performance \_\_\_\_\_

Based on your experience with the students from RSCC's Service-Learning Program, are you/your organization:

\_\_\_\_\_ willing to continue offering service opportunities next semester?

\_\_\_\_\_ interested in discussing further continuation of service-learning placements?

\_\_\_\_\_ not interested in continuing service-learning placements at this time?

Describe the most significant task completed by the student while serving your agency.

Please make any additional comments about your student volunteer of the Service-Learning program that might be helpful in the future.

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Supervisor

Date

THANKS FOR YOUR PARTICIPATION!

Form to be returned to:

Roane State Community College  
Attn: Service Learning Coordinator  
Social Science, Business and Education Division  
276 Patton Lane  
Harriman, TN 37748