Campus Activities Student Organization Grants

Each school year, all recognized clubs and organizations are given a chance to request funding. Below are the rules governing requests for activity funding.

* Each club or organization may make **one** request for a **maximum of $500**. (If a club or organization is multicampus in nature, they may make only one request. Clubs who have established accounts for more than one campus are allowed to make a request for each account.)
* To apply for funding, the club or organization must complete and submit the Student Activities Student Organization Grant application. A copy of the grant template can be found on the Clubs and Organizations web page at <https://www.roanestate.edu/?5474-Clubs-and-Organizations>.
* In addition to the grant application, each club or organization must submit a copy of the club constitution as well as a copy of the RSCC Student Organization Compliance Agreement (SOCA) signed by the club sponsor and officers. The SOCA and a constitution template can be found on the Clubs and Organizations web page at <https://www.roanestate.edu/?5474-Clubs-and-Organizations>. If a copy of the club bylaws or constitution is already on file with the Office of Student Engagement, only an updated SOCA must be submitted.
* Grant applications must reach Corey Reed in the Office of Student Engagement by 11:59 pm on Tuesday, January 1, 2019.
* Requests may be sent by e-mail to [reedch@roanestate.edu](mailto:reedch@roanestate.edu). If possible, please send as an attachment in pdf format.
* Money is limited, so all requests may not be granted.
* ***No late or incomplete applications will be considered.*** ***Submissions that do not include a SOCA and an updated Constitution/Bylaws, if needed, will not be considered.***

* All decisions are final.

**SAMPLE**

**Campus Activities Student Organization Grant Application**

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| **Organization Name** | *Please include full name of org* |
| **Faculty/Staff Sponsor** |  |
| **Account # (required)** | *Without an account number money cannot be deposited* |
| **Amount Requested** | *$500 or less* |

* Organization Description: *(Briefly describe your organization, its purpose, and goals.)*
* Need: *(Describe the need your organization has for requesting funds from the Student Activities Fee.)*
* Intended use for money: *(Provide a detailed description of how your organization plans to use the money. If the money is being used for a conference or training, attach promotional literature and/or program schedule. If the money is being used to purchase equipment or supplies, please include a list of items and/or attach product information sheets.)*
* Other fundraising efforts: *(List and provide a brief description/explanation of all other fundraising efforts made by your organization.)*