Grants Development
Writer (DGW)
distributes information
about grant opportunity
to Grant RFP Distribution
List.

RSCC Grants Process

A RSCC faculty or staff member expresses interest in a grant & provides RFP along with summary of project idea to DGW.

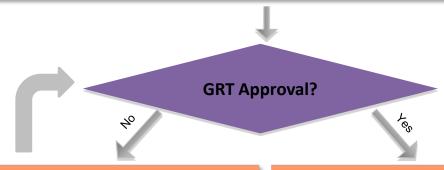
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The DGW presents the President's Cabinet (and the Foundation Director, if applicable) with the grant RFP and project idea. The DGW, along with the faculty/staff member, answers questions, addresses issues, etc.



Provided the project is approved by President's Cabinet (and the Foundation Director, if applicable), the DGW helps the faculty/staff member prepare the grant application. Assistance with grant budgeting is provided by the Business Office.

The DGW forwards the grant application to the Grant Review Team (GRT) approximately 4-6 days before the grant application is due.



If necessary, the DGW assists the faculty/staff member with grant application revisions.

The DGW submits grant to RSCC President (or designee) for signature.

Grant RFP distribution list: Deans, Directors, Vice Presidents, and President, as appropriate.

The **GRT** consists of representation from the following areas: President's Cabinet, Business Office, Purchasing and Contracts. May include Facilities and/or IT as appropriate.

The DGW or the faculty/staff member submits the grant application to the funding agency.



The DGW provides
President's Cabinet & GRT
informational updates of
grant application status.