



Name Change Request

Student ID R _____ Date _____

Please provide official documentation when changing your name. Official documentation, such as marriage certificate, divorce decree, social security card, or court orders, must be presented and copies will be made and attached to this form. Requests without documentation will not be processed. Once completed, this form and documentation must be submitted to your Success Coach or the One Stop. This form is only for student name changes. Individuals who are employees or vendors must contact Human Resources or Accounts Receivable.

Please change my name from:

Last First Middle

To:

Last First Middle

Have you applied to graduate? (Circle one) Yes No

Failure to submit a name change in the semester prior to graduation may result in diplomas or other graduation/commencement paperwork displaying your prior name.

Student Signature _____ Date _____