

President's Cabinet Meeting Minutes

March 31, 2020

1. The Chancellor will be doing conference calls with the presidents at least 3 times per week to keep everyone updated on decisions and any revisions related to the COVID-19 disruptions. Currently only essential employees are to be permitted on campuses; all others are to work remotely at least through April 30.
2. Marsha Mathews reported that, upon arrival of a shipment of disinfectant, buildings will undergo a deep cleaning/sanitizing.
3. Lisa Steffensen and Jamie Stringer are working with Marsha to arrange for a planned distribution/delivery from the Roane County food pantry for several students in need.
4. Some laptops and mi-fi's have been distributed to students; Keri Phillips will track and update weekly.
5. Keri reminded everyone to be on the lookout for phishing scams.
6. Kirk Harris and Pat Jenkins are assisting Teresa and Marsha to gather medical materials to loan and/or donate to Covenant Health for distribution to their facilities.
7. The graduate exit exam is now available through a non-proctored online version. The Testing Center has the exam set up. Information about the exam will be added to the FAQs updated by Public Relations and on the student information page.
8. TBR is considering a pilot using high school GPA for current graduates instead of ACT scores for placement.
9. Supervisors will be asked to remind their colleagues to complete the HR online training by April 24.
10. The Skills USA competitions have been cancelled. Teresa and Kim Harris will notify students and faculty who had planned to participate.
11. The TN Board of Regents will meet virtually on April 7.
12. Jamie Stringer reported that recruitment for fall 2020 is ongoing through emails, texts, advertising, Zoom, Facebook Live, Youtube, and Shapchat.
13. President's Award interviews will be conducted virtually in the next two weeks.