

President's Cabinet Meeting Minutes

June 22, 2020

1. Employee return to campus – the June/July staggered schedule of offices re-opening for in-person services for students will be communicated through multiple means. All employees should contact their supervisor to determine if/when they will be asked to return to on-campus work.
2. Commencement – the graduation webpage will be the source for information for students, faculty, and guests. Students will get an email with their assigned ceremony date/time. A text message will also alert them to check their email and the FAQ's on the graduation page. Amy Keeling will send out polls for faculty and volunteer participation. Volunteer ushers will be needed to help seat guests in the bleachers. Because programs cannot be recycled, students will receive 2 programs on their chair and guests will be given flyers with the order of service.
3. Fall semester planning – Public Relations is putting together a campaign around the theme of "Don't Delay Your Future." Beth Martin joined the Cabinet for a discussion of issues related to employees' fall return. She noted that, while it is not necessarily an entitlement for employees to remain at home, TBR is encouraging flexibility if they can effectively do their job remotely. This may have to be handled on a case-by-case basis. The issue of student refusal to wear a face covering was discussed. In general, this can be handled as a disciplinary issue. Students with a doctor's excuse (asthma, for example) are to be accommodated; however, the means of accommodation (online option, for example) is our decision. Beth will work with Don Conley as questions arise on a case-by-case basis and as CDC, state, and TBR guidelines continually change.
4. Free speech/campus protests – Beth also provided some guidelines regarding protests on campus. We can require screening, masks, and social distancing for anything inside buildings but not outside. If students are among the protestors, they are permitted to be inside buildings; however, they cannot disrupt classes.