

## President's Cabinet Meeting Minutes

January 11, 2021

1. Purge dates: TBR is giving institutions discretion to move the purge date as late as March 12. Marsha Mathews and Jamie Stringer noted that waiting this long is not beneficial to students or the institution, since delay just multiplies students' debt. A decision was made to go through the first purge and defer the 2<sup>nd</sup> date for dual enrollment and students with special circumstances until March 5. We are also waiting for information to determine if a second round of CARES Act funding will be available to assist students with tuition.
2. 4-Day summer work week: Cabinet approve the 4-Day work week for summer 2021. Dates will run from May 10 – July 30<sup>th</sup>.
3. Winter term update: Diane Ward reported that preliminary data shows a Winter Term enrollment of 537 students, up from 417 the previous year. This year also saw a significant increase in students applying grades to winter versus spring term. Jeff Tinley and Shelley Esquivel will provide detailed reports once the term is completed.
4. Convocation: Convocation is scheduled to begin at 8:00 a.m. on Tuesday, January 12. President Whaley will introduce Deborah Porter for a PTK appreciation video and then do updates on the pandemic response, remote work, athletics, IT training, enrollment, budget, facilities projects, and the 50<sup>th</sup> anniversary/SOAR celebration, and upcoming TBR meeting at RSCC. Karen Brunner will briefly address professional development opportunities, Diane Ward will give academic updates, and Ryan Otter will give the keynote address.
5. Athletics update: No spectators will be permitted at games at least through January. Dr. Whaley has a PAC meeting scheduled for today and will notify Cabinet of any further updates.
6. Commencement: the Chancellor is encouraging institutions to plan for the same health and safety precautions that were in place spring 2020.
7. TBR quarterly board meeting: Unless pandemic restrictions are still in place, the TBR meeting will be hosted at Roane State on September 23-24, 2021.
8. Knox County and Fentress County campus planning updates: Jim Henry and Lt. Governor McNally and their wives have been named as honorary co-chairs of the future capital campaign for Knox County. They will assist in recruiting official co-chairs. President Whaley is in communication with Danny Gibbs at TBR regarding the appropriate time to begin a campaign. There is also community involvement in Fentress County to begin planning for a permanent campus that would likely be shared with TCAT/Oneida/Huntsville. While Knox County is Roane State's first priority, we may be asked to submit two capital project proposals.