

President's Cabinet Meeting Minutes

March 8, 2021

1. RSCC Vaccination site: Laura Conner, Director of Roane and Morgan County Health Departments was a guest to discuss using RSCC facilities as a vaccination site. At the current time, there seems to be much confusion about the level of support offered at the state health department level, which could greatly impact Roane State's responsibility. In order to work out protocol as well as dates and locations, Marsha Mathews, Teresa Duncan, Don Conley, and Chief Kain will meet with Laura and Charles Thomas, director of Anderson County health department.
2. Free Medical Clinic update: The same group of RSCC staff will also meet with representatives of the Free Medical Clinic to work out details. While the clinic has primarily offered vaccinations for RSCC students (either at their clinic in Oak Ridge or Roane County or at the ORBC event being planned), there may be opportunities for RSCC employees to receive the vaccine as available. Keri Phillips has created an online registration form for this.
3. Enrollment: Jamie Stringer reported that we have moved up about 2% this week. With registration opening in April, that month will be critical. Dr. Whaley suggested that one-time money could be used to help increase publicity. Sara Self will get Marsh some quotes.
4. Fall Schedule: Diane Ward and the deans are working to finalize the fall schedule as soon as possible. Diane reported that "shortened" classes will be listed in the schedule as regular 90 minute classes, so faculty can explain to their students that on-ground may be 50-55 minutes with the remainder covered through online work.
5. Veteran's Wave: Sarah reported that publicity about the project will go out today.
6. Commencement: Faculty and staff are encouraged to come and be part of the planned "cheering section." The webpage will go live today. There is some chance that the Governor might come. If that happens, he will be here for the Middle College students' segment.
7. Expo Center: Don Conley and Marsha Mathews are working on an "ease-in" to opening outdoor areas for public access. These areas will be ones without an educational purpose, such as the Expo Center. Reservations will be required, and Don is checking on the capacity for spectators for areas like the Open Ride area. Dr. Whaley will need to submit dates and plans for re-opening to TBR. The tennis courts are currently open and in use by the high schools; requests to use the multi-purpose field will have to be taken on a case-by-case basis. The observatory is currently closed and would not be considered the same as these other areas, because it is used for academic purposes.
8. IT Audit: Keri Phillips indicated that this one may be more extensive than TBR has done in the past. In preparation for the audit, Keri is removing inactive email addresses over the next two weeks.
9. HEERF funds: We are currently waiting to get on schedule with TBR to push "go" on student payments. There are still unanswered questions regarding eligibility of uses for institutional dollars. Shelley Esquivel will reach out to USDOE program manager to see if any guidance is available on this.

10. Equity: Karen Brunner reminded everyone that Centro Hispano of Knoxville is conducting a focus group with Latinx students at the Oak Ridge campus on March 9 and will make a presentation to Administrative Council on March 22. Diane Ward reported that she has been talking to Jillian Miller and Mike Hill about the possibility of establishing a fraternity/sorority for Black students. They are reaching out to TTU and UT to see which is the most active and if any could be co-ed.
11. Chief Kain reported that the George Floyd Reform bill has passed the House and has been sent to the Senate. The loss of qualified immunity could be problematic for officers. On the positive side is a bill that would provide an annual \$800 to officers for training.
12. SOAR and philanthropy award celebration: The event will be March 29 at 11:00 a.m. Eastern time. Only a very limited number of people will be in attendance in the Vann Student Center, but everyone is encouraged to watch the live stream.
13. International Travel: All requests for travel during fall semester must be submitted to Heidi Leming at TBR.
14. Roane County Schools: In discussions with the Roane County Director of Schools and a listening tour, there is interest in a possible Early College for health care.