

Administrative Council Meeting Minutes

3/22/2021

1. Student guest: Marsha Mathews introduced Sarah Cox. Sarah is in her second semester of the Nursing program. She has been a CNA since graduating from high school and helps with Roane State's COVID testing for athletes. Sarah enjoys the "home atmosphere" at RSCC and the help she has received from all her professors. She mentioned that friends attending large universities have not had that same experience. The only thing she mentioned as an improvement opportunity is to prepare Nursing and Allied Health students for the rigor of the program curriculum, which this excellent student says is more difficult than anything she experience taking pre-requisites/general education courses.
2. Claudia Caballero, President and CEO of Centro Hispano of Knoxville, did a presentation to raise awareness about the Latino community and its culture. Centro Hispano is the community, workforce development, and education resource/hub for the greater Knoxville area. Centro Hispano is the go-to organization for non-profits and for-profits wishing to connect with and understand the Latino community. Centro Hispano is partnering with RSCC on a grant from TBR to increase access and success for current and prospective Latino students.
3. Commencement and Fall Schedule Updates: Dr. Ward reminded everyone that Commencement will be May 7th and 8th as a drive-up event and also virtual. All Commencement information is now on the website. Plans are being made to develop a class schedule that will bring faculty and students back to campus for more on-ground classes.
4. HEERF: Roane State has made disbursements to 3,000 students. Pell recipients will receive \$580.45; non-Pell will receive \$418.58. Five percent emergency funds are still being held pending further guidance from TBR, Students can request additional assistance but will need to provide justification of need.
5. 4-Day Summer Work Week: Communication will be send out via email this week regarding the summer four-day schedule, which will run from May 10 – July 31.
6. IT: Employees are asked to update their employee information in RaiderNet, particularly their campus location.
7. Free Medical Clinic: Teresa Duncan is working with Billy Edmonds at the Free Medical Clinic to stand up a vaccination event for RSCC students. The dates are April 28 (first shot) and May 26 (second shot) from 9:00 a.m. to 3:00 p.m. at the Oak Ridge Campus. Students from any county, regardless of income status, are welcome to come. They can also get the vaccine at the Free Medical Clinic facility
8. Roane State Foundation: Scott Niermann reported that the Foundation has nearly \$700,000 in scholarship funds available. The application for scholarships is open until May 31st. Not all scholarships are need-based and anyone can apply.
9. Campus Safety: Chief Kain announced that the active shooter tabletop drill is scheduled for April 21st on the Oak Ridge Campus. He mentioned that the traffic pattern has been changed, so everyone is urged to slow down as they get familiar with it. He also reported that 120,000 screening questionnaires have been monitored since we put the requirement in place.
10. President's Open Forum: The next open forum is scheduled for March 23 at 3:00 p.m. Eastern Time.