

President's Cabinet Meeting Minutes

March 22, 2021

1. SOAR 2020 award: The ceremony celebrating Roane State's 2020 College of the Year award as well as Regents' and Chancellor's philanthropy awards will take place Monday, March 29 at 11:00 a.m. Eastern time in the Vann Student Center. Dani Varlan will be present as well as Senator Yager and Representative Powers. Chancellor Tydings and Senator McNally will be sending videos. Everyone is encouraged to watch the live stream to honor the philanthropy recipients. Funds from Blue Cross/Blue Shield that would have been expended for a luncheon have been used to purchase high-quality Bradley's chocolates that will be sent to all of the campuses for employees.
2. Capital Outlay Requests: In addition to the proposal request for a new Knox County facility, we will need to submit requests for future facility/facility upgrades for Fentress County and Cumberland County. Full proposals are due April 1.
3. Public Vaccination Event: The state department of health has now indicated need in Anderson County and Campbell County, although the local health department in Campbell County says we would only be duplicating their efforts. With that in mind, our preference is to only stand up the event in Oak Ridge. Dr. Whaley will be reaching out to Russ Deaton at TBR to see if we have the option not to hold a Campbell event or to, at least, postpone it. Marsha is still waiting for approval of our submitted budget.
4. Four-day Summer Work Week: The summer schedule will begin May 10 and run through July 31. Marsha will send out an email to RSCC later this week. Business hours for the public will be 8:00 a.m. to 5:00 p.m., whether public access is on-ground or virtual. This should not be considered notification to employees to come back to campus. This will be considered prior to fall semester.
5. Policies: Revisions to SA-01-02 (Student Records) and PA-01-01 (Parental Leave) were approved to align with TBR policy. Revisions to the Faculty Emeritus policy will be sent to Faculty Senate for comment and brought back by Dr. Ward in the fall.
6. Enrollment Update: Currently we are down 34% over last year at this time, although this is up about 4%. Jim McDaniel is getting more access to the high schools to recruit.
7. Fall Schedule: Plans are being made to bring faculty back on campus. Even for those teaching entirely online, the requirement for 10 hours per week on campus will apply.
8. Skills USA: Virtual kickoff opening sessions begin today at 12:00 p.m. RSCC has more advisors and students competing than any other community college in the system.
9. HEERF: Roane State has made disbursements to 3,000 students. Pell recipients will receive \$580.45; non-Pell will receive \$418.58. Five percent emergency funds are still being held pending further guidance from TBR, Students can request additional assistance but will need to provide justification of need.
10. TBR 2021 SOAR Awards: The ceremony will be streamed on March 25 at 9:30 a.m. Eastern time.