

President's Cabinet Meeting Minutes

May 10, 2021

1. Student Guest Paige Supeck: Teresa Duncan introduced Paige Supeck. She is a Secondary Education (History/Social Studies) major from Lansing, TN. She plans to attend TTU after graduation. She has taken classes at Roane County, Morgan County, and Oak Ridge and is a work-study at ORBC, working on the switchboard and at the Food Pantry. She had very positive things to say about the faculty and staff with whom she has interacted. Based upon her own experience and input from working the switchboard, she says that timeliness of response from advisors and success coaches is an area for improvement. She would also like to see more police presence at the Roane County campus. When asked about how to raise awareness about the Food Pantry in Roane County, she suggested that a more visible location, similar to ORBC would be helpful as well as more social media word from students.
2. Commencement: President Whaley thanked everyone involved in the very successful outdoor ceremonies and indicated that he has received good comments about the virtual ceremony as well. The drive-up event may simply be too good to abandon next year, so we might consider one or two pared down traditional ceremonies in the theatre and continue drive-up events as well. If we were to consider such an arrangement, Dr. Whaley wants to make sure it does not necessitate two big set-ups.
3. Four-Day Work Week: The schedule begins this week. Marsha Mathews indicated that she did not want any requests approved to work on campus on Fridays. The only exceptions are grounds workers and some Business Office staff who may be working on Fridays to complete year-end financial closing.
4. ATMAE Accreditation Site Visit: The Computer Information Technology and Mechatronics programs hosted a hybrid site visit for initial accreditation. The programs have minor follow-up with a report due in two years. Official accreditation will be awarded at the annual conference in November, and the site team chair encouraged both program directors, Dr. Ward and Dr. Whaley to attend.
5. 50th Anniversary Recognition: Representative Dennis Powers and Senator Ken Yager sponsored a joint resolution honoring Roane State's 50th anniversary. Former President Cuyler Dunbar and his wife Sandy were able to participate in the recognition.
6. NAACE MakerSpace Virtual Conference: Holly Hanson gave a presentation at this conference last Wednesday.
7. Clinton Facility: Planning is underway for the official ribbon cutting of the Anderson County facility that RSCC will share with TCAT/Knoxville. Leadership of SL Tennessee will come from South Korea for the event, and the governor will also be invited.
8. Budget: Marsha Mathews is still waiting for guidance regarding the employee salary increase (2% + 2%). Instructions will likely come after the June TBR Board meeting and come with the July payroll.
9. Elevator projects: The first floor stairs will need to be blocked off for safety reasons. The elevator will be projecting further into the lounge than originally anticipated, and there will be a need to replace some of the flooring in the lounge. Because the students' video gaming area will be lost, we need to re-think what to do for good student recreation space.

10. Other projects: The envelope project hasn't gone out to bid. Marsha will check on the status of this as well as the status of the ball fields project.
11. MARGO project update: Jamie Stringer and team are working on the final report to TBR. Executive Vice Chancellor Russ Deaton and Vice Chancellor Danny Gibbs will decide whether to put forth the project for consideration of inclusion in the state budget.
12. Enrollment: Jamie Stringer reported that there are 572 success coach appointments pending. We are currently down 5.1% in headcount of traditional students. We will look more closely at data on June 1st once high school graduations are completed. Web is up 4.9% in HC/ 27.2% FTE.
13. Department of Health Vaccine Clinic: We will not proceed with planning unless the health department tells us there is a high need.
14. Active Shooter Tabletop: Marsha reminded everyone who participated in the tabletop exercise to send feedback to David Blevins.
15. RSCC Golf: The golf team has qualified to participate in the national tournament.