

## President's Cabinet Meeting Minutes

July 12, 2021

1. Active Shooter Emergency Response Exercise: David Blevins is leading planning for the functional exercise scheduled for Friday, September 17 in the Goff Building at the Oak Ridge Campus. There will be approximately 2-2/12 hours for the actual event, followed by an after-action briefing. 25-30 volunteers are need to play "victims" during the exercise. Teresa Duncan is recruiting athletes; David is working with Darren York to recruit acting students; and Elizabeth Lewis will be asked to recruit from Criminal Justice students. Public Relations will coordinate communications about the event and Teresa and David will alert neighboring businesses, since there will be multiple emergency vehicles on campus.
2. WIOA Report: The TN Dept. of Labor is requesting a report of individuals receiving WIOA funding (credit and non-credit). This request is complicated by two factors: 1) they also want to include all other individuals in the same programs, and 2) they want social security numbers. Carol Puryear at TBR will intercede with the Dept. of Labor to relay registrars' discomfort with including SSN's.
3. Vann property: RSCC has been holding on to the Vann property adjacent to the Roane County campus in case the county made a decision to consolidate the high schools and build one on this site. If a decision is not made fairly soon, the Foundation would like to do something with the property. Cabinet discussed the possibility of holding on to a couple of acres for the agriculture program. The Foundation will reach out to Roane County schools to gauge the current status of potential consolidation.
4. Recycling Containers: A question about recycling containers was raised during the most recent Open Forum. Marsha said that there is a recycling dumpster at Roane County, and she will work with Teresa to get one for Oak Ridge.
5. Healthcare Heroes video: Sarah Self showed a preliminary version of the video RSCC is making with help from Jewelry TV's production staff and facilities. We will look for more specific RSCC shots to supplement the stock footage in order to give the video a more authentic feel. This will primarily be used for digital and social media. PR is working with JTV on a 2<sup>nd</sup> spot featuring RSCC statistics.
6. Enrollment: As of today, enrollment is down by 6.4%. Jamie indicated that he estimates an eventual decline of around 5%. Currently, we are down 500 dual enrollment students. Success coaches have 600 July appointments booked.
7. Trailblazer Program: Jamie Stringer described an idea he has for a special program for high school sophomores, juniors and seniors taking dual enrollment classes who have interest in attending RSCC after graduation. Students would form cohorts based on their major of interest and attend a Roane State campus for two dual enrollment classes each summer. There would also be several meetings throughout the school year as well as tutoring and support services. Each campus would host the groups feeding them and providing snacks. For sophomores and juniors, RSCC would arrange speakers and small trips and internships. The students will participate in cohort and team building major related activities. Seniors would focus more on getting ready to attend RSCC. Team building and relationship building activities would be used. All seniors would be pulled together in large groups at Harriman or ORBC. Activities would focus on

advising, meeting faculty and creating mentorships/relationships. Seniors would take a trip to a large city and visit major university and major related workplaces. The plan is to have potentially 1500 students. (The summer following graduation, they would be eligible for Pell and trips/activities could be packaged as a class.) Two classes per summer would be approximately \$1131. The outcomes would be reduced summer melt, cohort building for students, and creation of a robust enrollment funnel and enhanced interest in RSCC. This will also allow opportunities for students to grow and see the world outside their areas. Jamie will put a team together to further develop the idea and ask Deb Miller and Shelley Esquivel to be on the lookout for grants for the project.

8. Student Mailbox Migration: IT will be transitioning student mailboxes to Microsoft 365. This will give them more space. IT will do this alphabetically.