

President's Cabinet Meeting Minutes

August 2, 2021

1. Active Shooter Exercise Update: The next planning meeting is scheduled for August 24. Teresa Duncan reported that she has 20 volunteers for the event. Diane Ward indicated that the division deans would get information about classes in the Goff Building that will be impacted during the timing of the event. (Classes in Coffey-McNally can proceed normally.) David Blevins said that any unavoidable class activity in the Goff Building can be a “no-play” zone if it can't be re-located, but Diane indicated that the goal would be to make alternate arrangements for all impacted classes.
2. HEERF #3 Funds: Emergency aid is available to students through these funds. Students will be required to complete a two question survey to confirm need and indicate whether they want this aid in the form of a check or applied to tuition and fees. Pell eligible students will receive a 15% additional amount. Cabinet discussed whether or not to apply the first purge for non-payment, Diane Ward indicated that there were a number of closed classes that students could benefit from re-opened slots. A decision was made to go ahead and do the first purge. Students negatively impacted by the purge could still benefit from emergency funds to re-register.
3. TBR Strategic Plan Update: TBR Executive Vice Chancellor Russ Deaton joined Cabinet to discuss TBR's mid-cycle review of the strategic plan. TBR has re-framed the plan around three pillars (Open Access, Completion, and Community & Workforce Development) and four cross-cutting themes (Strengthening Collaboration, Harnessing Innovation, Enhancing Institutional and Operation Capacity, and Fulfilling Equity). More information can be found at: <https://www.tbr.edu/board/2015-25-tbr-strategic-plan>. TBR will be sending some metrics of achievement that will be tracked at the system level, although there will be no specific institutional requirements associated with these metrics. Karen Brunner will lead our institutional review/revisit of the strategic plan. We will need to present to the Chancellor before it goes to the Board for approval at the June 2022 quarterly meeting.
4. Student Conduct Policy: TBR has updated the Student Conduct policy with some changes that will affect our operational procedures. Academic misconduct will now be coordinated through Academic Affairs. Diane Ward will appoint an Appeals Committee, one member being a student. Based on the revised policy, students accused of cheating/plagiarism will have the right the appeal a zero applied to an individual grade as well as an “F” in the course.
5. COVID Protocol Update: We can recommend mask for indoors but cannot require or punish any faculty/staff member or student who doesn't comply. Public Relations will generate signage with request/recommendation only. Classrooms are still laid out for 3-foot distance between students and 6-foot distance between instructor and students.
6. Enrollment Update: Dual enrollment is starting to rebound. At today's date, we are down 5% in headcount; 9% in FTE.
7. Middle College Update: Susan Pearson will serve as Interim Director of Middle College in addition to her Advising role. Middle College starts today.