

President's Cabinet Meeting Minutes

November 1, 2021

1. Student Guest: Sophie Patterson (Michele Patterson's granddaughter) is a freshman who graduated from Midway High School having taken multiple dual enrollment courses. She is planning to major in Pre-Med and transfer to UT/Knoxville. Sophie works in the Enrollment Management office for Andy Spellman. She has high praise for her instructors. She has had both in person and online classes, both synchronous and asynchronous. She told the Cabinet that she had to miss a week of classes for her grandfather's passing, and all of her teachers helped her make up the work. She explained that she needs to take "harder" classes in person but likes the flexibility of online classes. She thinks it would be good if teachers dedicated the first day of class to explaining how they use Momentum, and she also wished that faculty would upload grades more quickly.
2. Active Shooter Exercise: The new date for the active shooter exercise is April 22 at the ORBC. David Blevins will begin planning again in January. Volunteers are already in place. Additionally, there will be spring tabletop exercise (probably end of February for Roane) to plan for a fall functional exercise.
3. Virtual Emergency Operations Center: David Blevins is working with Don Conley, Sarah Self, Teresa Duncan, and external partners for the development of a MS Teams webpage with readily available information for each campus. Information on the webpage would include such things as alarm, EMS, and utility contacts per campus/county as well as an infrastructure checklist. This would allow us to track what services might be "out" (Internet, electricity, etc.) and what has been restored and when. The webpage would also include satellite imagery of the campus and floorplans to assist with victim location/identification. Weekly situation reports could be made by a campus "scribe" to keep a written record of anything that occurred during that week. For emergency notifications, anything that "goes red" would be emailed to a designated group. David is also looking for other means of communication. Keri Phillips said that MS Teams has a produce (FLOW) that connects to text.
4. Knox County Update: The proposal is now in the hands of the TN Higher Education Commission. A capital campaign consultant has been chosen by the Roane State Foundation and will have a first meeting today.
5. Anderson County Campus: Ribbon Cutting ceremony for the facility is scheduled for December 10 at 1:00 p.m. Tamsin will coordinate with TCAT/Knoxville president Kelli Chaney.
6. GA-18-03 Electronic Information Systems (Email) Policy: Internal Auditor, Cynthia Cortesio joined President's Cabinet to discuss email privileges for RSCC retirees. Cynthia expressed concern about PII potentially getting into the hands of non-employees. Keri Phillips reported that only two TBR schools out of the 8 that responded to her inquiry give email privileges to retirees by request. Keri stated that a different email and domain name could be created for retirees. This issue will likely come up during the current IT audit, so a decision will be deferred for the results of the audit. If retirees retain email access they will be required to complete IT training which will need to be written into policy.

7. Enrollment: Registration for spring semester opens November 8. Jamie Stringer reported that there are more requests for late withdrawals this semester than usual. Andy Spellman met with 17 area high school counselors to gather feedback. They indicated that they want us on campus and there is still interest from students; however, they acknowledged that there is increased competition. They were also given a survey for confidential feedback, and Andy will report the results when they come in. Jamie stated that we need to get success coaches, and even program directors, into the high schools earlier. Jamie also plans to meet with Dwight Murphy and Chris Ayers to see if we can put together an articulation/admissions program with the TCATs similar to Roane to Tech.
8. Athletics: Cross country will start in 2022 with Donnie Hall coaching. The baseball/softball facility will be finished in January 2022.
9. Y-12 Training Facility: The state will be building this facility for high-end, advanced emergency response training. They are modeling the building very much like the Goff Building. We will continue discussions with them to see if we might be able to provide entry level pathway training in fire science and EMT/AEMT. (If we partnered with them for fire science, we could use their burn tower.)
10. ORNL/Artificial Intelligence: Roane State is meeting with ORNL to discuss the potential to offer entry level pathway courses (either credit or non-credit) to include terminology and basic level understanding of AI concepts.
11. TN Valley Corridor Meeting: Teresa Duncan reported that ORNL- Y-12 has given us information about middle skill jobs they need, including numbers of employees and a 6-year staffing plan.
12. ATD DREAM scholar: Karen Brunner recommended that Roane State nominate Barry Floyd to be a DREAM scholar. Cabinet approved and Karen will submit the nomination by November 19.