

President's Cabinet Meeting Minutes

February 28, 2022

1. Active Shooter Exercise Update: The functional exercise at the ORBC will be postponed until further notice following a meeting between Chief of Police, Danny Wright, David Blevins and representatives from TN Highway Patrol and Oak Ridge Police Department. The postponement will allow for additional planning and training. Chief Wright expressed concerns about safety with so many weapons in an open carry state. He wants to wait until campus can be closed entirely and exercise circumstances are more controllable. Chief Wright will also be updating the emergency management plan to include hazard assessment and will develop new training and drills for students, faculty and staff.
2. Knox Campus Update: The design process continues with, hopefully, an early summer completion date. Once a full equipment list has been finished, we will have a better idea of real costs. A prep meeting will be scheduled with Covenant, TBR, Barber McMurray, JGA, and Roane State representatives soon.
3. Fentress Campus Update: We have confirmed that Roane State will be the lead on the facility development. The meeting scheduled April 11 with community leaders will include discussion of academic programs needed in the Fentress community. TBR wants us to consider an allied health program (excluding Nursing).
4. Daktronics Video Trailer: Our request to use HEERF funds for an outdoor classroom was denied as ineligible. Marsha Mathews reported on the option of a video trailer with an internal projector that could be used for multiple purposes such as score board, commencement, and community events. We would have to purchase a license, the unit could only be used outdoors, and Maintenance would have to drive it everywhere. At \$100,000 - \$120,000, there was not much enthusiasm for using HEERF funds for this purchase.
5. ATD Coach Recommendation: The ATD coaches have strongly recommended that we gather more information about who our entering students are through a more comprehensive intake survey. Jamie Stringer stated that most of the kinds of information they are seeking exists on the FAFSA since Promise and Reconnect students have to submit it. This FAFSA information is documented in Banner. Dr. Whaley suggested we compare what we collect to the kinds of information the coaches recommend we gather to identify gaps.
6. Notifications upon Staff Departure: Faculty Senate requested that supervisors send the kind of email notification that Teresa Duncan sent upon Kim Harris's departure that included who to contact in the interim and/or any changes in responsibility.
7. IT Update: Keri Phillips report that a multifactor authentication test will go out to students next week. For the eventual employee multifactor authentication, updates will only be necessary every 90 days for login to the same device.