

President's Cabinet Meeting Minutes

April 11, 2022

1. Student Guest: Amanda Hicks lives in Fentress County. She graduated from York Institute in 1996 and is a TN Reconnect student who completed her Contemporary Management degree in December and is graduating this spring. She has worked in the County Executive's office for the past eight years and is currently running for County Clerk. She thinks the best thing about Roane State are the many resources available to students, including her success coach. While she said most faculty were great about providing frequent feedback in online course, some were not. She thought it might be a good idea to give students the option to sign up for texts about events and activities to cut down on the amount of emails.
2. Knox Campus Update: Barber McMurray architects will be designing to accommodate a second Nursing class per Covenant request. Discussions for a Sterile Processing program will begin with utilization of Parkwest lab facilities; however, the architects will design infrastructure for the facility to add Sterile Processing in the future if needed.
3. Fentress Campus Update: Dr. Whaley, Dr. Ward, Marsha Mathews, and Tamsin Miller met with TCAT President Dwight Murphy and community leaders to discuss the processes involved in constructing a permanent campus in Fentress County and potential academic (degree and workforce) programs that would serve the community best.
4. Cumberland County Campus Expansion Update: The design is underway and an RFP for construction is being developed. Funding from the county and the city of Crossville has been requested to supplement state and institutional resources.
5. Student laptops: Keri Phillips asked Cabinet to consider the possibility of making recommendations to students through the bookstore for laptop purchases. Dell has a program in which they work with bookstores such as Follett to recommend everything from basic computers to those for specialized programs. Keri thought a range of basic, mid, and high-end units based on price and specifications might be helpful to students. Marsha will meet with the Follett regional manager about this idea, and Keri will reach out to instructors for recommendations for special program needs to consider.
6. Policies: Editorial changes to conform to TBR minor revisions were approved for RSCC policy GA-29-01 Campus Communication of TBR Actions, Policies, and Guidelines. Approval of similar editorial revisions to RSCC policy BA-07-02 Hosting Guests of RSCC was deferred following closer review of the policy. Current policy states that verbal approval from supervisors is required for hosting guests. Cabinet recommended that a simple form for written approval would be more appropriate. Marsha Mathews will bring the policy back for approval once the form has been created.