

## President's Cabinet Meeting Minutes

May 16, 2022

1. Student Guest: Caden Shouse is a Middle College student who concurrently graduated from Roane State and Campbell County High School this May. He majored in Biology and plans to transfer to LMU. His goal is to become a nurse anesthetist. He took mostly online courses, which he noted were very challenging; however, he believes the outcome was worth all the hard work. He said that some online instructors were not very responsive but others were very helpful. He had high praise for Susan Pearson's weekly Middle College Minute videos that were helpful and encouraging. He needed a "crash course" in Momentum and the website and suggested an early orientation to both as an improvement opportunity.
2. President's Zoom Opportunity: Beginning fall semester, President Whaley will reserve 30 minutes weekly on Mondays from 1:00 – 1:30 to Zoom with any/all employees who have items to discuss.
3. Middle College Funding Update: The General Assembly has passed a bill to increase Middle College funding to \$2,000. This is being "messed" as full funding, which in reality, may not fully cover costs for the semester. Currently, for example, 12 credit hours is \$2,052 and does not include all fees that might be applicable. While awaiting guidance from TBR regarding expectations for the institution to cover overage amounts, Marsha Mathews will poll her colleagues regarding their plans. Scott Niermann will need accurate messaging to take to the Foundation regarding Middle College scholarships. Diane Ward will send Marsha our Middle College curriculum plans so she can anticipate costs above the \$2,000 allocation.
4. Enrollment Update: Fall enrollment is still up although it has leveled off this week while high school graduations are taking place. Jamie Stringer indicated that the recruiting/marketing focus has shifted to non-traditional students. Billboards will be going up at various visible locations in multiple service area counties. Jamie reported that, while there are fewer "F" grades than last semester, there were still around 700 "F/FA's." Lisa Steffensen's CARE team that will be proactively reaching out to transitioned students "on the edge," will have about 500 students to monitor for retention.
5. Knox County Facility Update: An estimated 600 parking spots will be needed at the new facility. Since the site will currently only accommodate 400 spots, Barber McMurry will be engaging a "parking specialist" to help re-configure the parking lot design, and other options will be explored. A parking garage will not be among these options, since the cost is prohibitive. A 4<sup>th</sup> floor, however, might reduce the building footprint to accommodate additional parking.
6. IT Security Update: Keri Phillips reported that state IT security requirements will be ready to roll out in the next couple of weeks. An email will be forthcoming with information for employees with college-owned computer devices so security software can be installed.
7. Fall Schedule Update: Don Conley has increased capacity in labs, testing centers, and computer labs to accommodate more students.