

Roane State Community College
Division of Social Science, Business, and Education
ECED 2335
Initial Practicum

INSTRUCTOR INFORMATION

Name:

Office:

Office Hours:

Phone:

Email:

COURSE INFORMATION

Course Type:

Day and Time:

Credit Hours: 3

Course Description: Initial Practicum is a supervised practicum which includes a minimum of 30 clock hours in instruction and 45 clock hours in a clinical site approved by the Department (accredited agency, 3-Star, or Department-approved site). These hours may be completed in the student's employment site with Departmental approval. The course includes a study of the physical and human qualities that combine to create an environment that is safe and healthy and that promotes optimum learning for young children ages birth through 8.

Learning Outcomes:

- Outcome 1: Create a safe, healthy, respectful, supportive, and challenging learning environment for young children. (1c)
- Outcome 2: Evaluate and reflect on the effectiveness of learning environments. (1c)
- Outcome 3: Demonstrate understanding of positive relationships and appropriate guidance through a supportive environment. (1a, 1c)

NAEYC Associate Degree Standards: The following standards are addressed in this course:

Standard 1: Promoting Child Development and Learning

1a. Knowing and understanding young children's characteristics and needs, from birth through age 8.

1c. Using developmental knowledge to create healthy, respectful, supportive, and challenging learning environments for young children.

Prerequisites for the course: none

Course Topics:

- Environmental Assessments on Health and Safety
- Scheduling/Transitions/Routines
- Room Arrangement
- Learning Centers
- Child Guidance Strategies
- Interactions with Children

Specific Course Requirements: Field Experience: 45 hours (minimum) of required field experiences. Students are required to complete field experience for specific assignments in this course, and they are required to document the hours completed.

TEXTBOOKS AND SUPPLEMENTARY MATERIALS

Textbook:

Supplementary Materials:

*****Textbooks can currently be LOANED from the TECTA office to qualifying students.***

Ask your instructor for details.**

GRADING AND EVALUATION

Grading procedure: Each assignment has a point value assigned to it. The instructor will determine total points awarded for each assignment.

Grading scale:

Assignments and Evaluations: (may include, but not limited to)

PLAGIARISM AND ACADEMIC INTEGRITY

Academic Misconduct includes, but is not limited to, **Plagiarism, Cheating, Fabrication and Facilitation.** Academic misconduct is prohibited. Upon identification of misconduct, an instructor has the authority to assign an “F” or a zero for the exercise, the examination, or the entire course. Students guilty of academic misconduct that would typically result in the grade of “F” for the course will not be permitted to drop the class in which the academic misconduct occurred. The instructor will contact the appropriate Division Dean who will then contact Records and request that an administrative hold be placed on the course in question. The instructor will notify the student of the appropriate due process/appeal procedure. The administrative hold will remain in place until the academic misconduct matter is concluded.

STUDENTS WITH DISABILITIES

Qualified students with disabilities will be provided reasonable and necessary academic accommodations if determined eligible by the appropriate disability services office staff. Prior to granting disability accommodations in the course, the instructor must receive written verification of a student's eligibility for specific accommodations from the disability services

office staff. It is the student's responsibility to initiate contact with the disability services staff and to follow the established procedures for having the accommodation notice sent to the instructor.

TECHNICAL SUPPORT AND ADDITIONAL STUDENT RESOURCES

CTAT/HELP DESK: If you are having problems logging into your course on Momentum, timing out of your course, using your course web site tools please call **CTAT** at 865-882-4556, M-F, 9-5 EST. For all other technical problems call **Help Desk** at: 865-3543000 Ext 4357.

SYLLABUS CHANGES

The instructor reserves the right to make changes to the syllabus as long as the students are notified.

OPTIONAL ITEMS

Honors Program: This course may be taken for Honors credit. If you are interested in the Honors Program, or in receiving Honors Credit for this class, please talk to the instructor. See the following Honors Program webpage for more information:

<http://www.roanestate.edu/?5873-Honors-Program>.

Library Services: Roane State Libraries are here to help all Roane State students in every discipline. The librarians can help find the books, articles, videos, databases and websites needed for academic success. They can also help the student in learning how to effectively research.

Roane State has libraries at the Harriman, Oak Ridge, and Scott campuses. Support staff can send books from these three locations to any other Roane State teaching location. The libraries also offer eBooks, eJournals, online videos and other online resources to support students wherever they need to learn. Using the library can make life a lot easier:

- Visit the library website: <http://www.roanestate.edu/library/>
- Ask the library for help: <http://www.roanestate.edu/library/ask.htm>
- Explore your library with research guides: <http://libguides.roanestate.edu/>
- Discover new books at your libraries: <http://libguides.roanestate.edu/newbooks>

Learning Center: Roane State's Learning Centers are a resource for extra help understanding assignments and course content. The Learning Centers offer tutoring in many subjects. For more information, visit the learning center website:

<http://www.roanestate.edu/?6143-Learning-Center>

Early Childhood Course Policies

Email Communication Policy: It is the student's responsibility to check RaiderNet for RSCC email regularly (weekly). This is the official communication channel between the college and the student. Students are responsible for information communicated through those channels. Courses offered online and hybrid also have a Momentum email associated with the course. This is course specific communication and should also be checked regularly if enrolled in a course.

Experiences with Children: Each ECED course requires some level of fieldwork. It is essential to your learning that you interact and engage with young children throughout the coursework in the early childhood program. While you are not required to be employed, you are required to have access to an early childhood program that is approved by your instructor. Many assignments (including all Practica assignments) require that you are interacting in an early childhood setting (family childcare, HeadStart, childcare center, or Pre-K). Some assignments can be completed in a more informal setting such as family or relatives homes, or church nurseries. However, it is always preferable that your fieldwork be completed in an approved early childhood program. If you need help completing fieldwork, or have any questions about the qualifications, please ask your instructor.

Photos and Videos: Some assignments require you to photo or video your work. If you photo or video a child, you will need written permission from parent/guardian for each child in the photo/video. You are NOT required to photo/video children. Documentation needs to be of the work you are doing, not of the children themselves.

Grading Criteria:

1. Attendance/Participation in class: Class participation includes talking, listening, reading, and any variety of activities which are assigned by the instructor. If the course is an online or hybrid course, participation is achieved through logging in regularly (at least weekly) and completing all assignments as required by the instructor. Late arrival, leaving early, or absence from class must be arranged with the instructor. Failure to do so may affect the student's grade. It is not acceptable to walk in and out of class, unless there is an emergency.
2. Readings: Students are expected to read each assigned reading (journal, textbook, or other assigned material) and be prepared to discuss in class.
3. Assignments: Assignments are outlined at the beginning of the semester. The instructor may change assignments, but will notify students of any changes.
 - a. Students are expected to follow all instructions carefully on assignments. Become familiar with grading criteria and/or rubrics associated with assignments.
 - b. Ask questions if you are unsure or do not understand an assignment's directions or grading criteria.
 - c. All assignments are to be typed (unless instructor gives specific directions otherwise). Students should use a 10, 11, or 12 point font in a typical text style (Times New Roman, Arial).

- d. Spelling, punctuation, and grammar are taken into consideration in all assignments -- this includes discussion posts.
4. Exams: The instructor will inform students of any exams for the course. Many early childhood courses rely heavily on projects rather than exams; however, some courses do require exams. If an exam is given in class, it is the student's responsibility to be in attendance for the exam. The instructor reserves the right not to allow make-up exams.
5. Submitting assignments: Instructors will notify students if assignments are to be turned in via Momentum or handed in in person.