

## Health Information Management Admission Information

- Step 1.** Submit your application to the college. After submitting your application to the college, you will receive a “R” number.
- Step 2.** Log into Raidernet using your “R” number to complete the Health Sciences Interest form. Indicate your interest in being admitted to the **Health Information Management (HIM)** program **no later than May 15** of the year you are seeking admission. You may indicate your interest in 3 health science programs but you need to designate which program is first area of interest, second area of interest, etc. You will be considered first for the program you designated as your 1<sup>st</sup> area of interest. If you are not admitted to that program, you will be considered for the next area of interest unless the application deadline has passed.
- Step 3.** Declare AS Pre-Allied Health as your major. If you have not already declared AS Pre-Allied Health as your major, you should change your major. This will best prepare you for admission to a Health Science program.
- Step 4.** Meet **minimum eligibility requirements** to be considered for admission to the **HIM program**. Minimum requirements
- Grade of C or higher in required general education/supporting courses
  - GPA of 2.5
  - Completion of at least 10 hours of required general education/supporting classes required for the major. The 10 hours must include:
    - HIMT 1300, HIMT 1301 and BIOL 2010
- Step 5.** Students meeting minimum eligibility requirements will be ranked on the following 3 criteria (see below table):
- GPA in courses required for the major
  - # of required credits completed
  - Grade in required math/sciences courses and other courses required by the program.

Requirement	Description	Points
GPA in general education/supporting courses required in the major	See required courses listed in the college catalog. -BIOL 2010 & 2020 -ENGL 1010 -Humanities elective -INFS 1010 or computer elective -PSYC 1030 or Social Science elective	Up to 2.99 = 0 point 3.0-3.25 = 1 point 3.26-3.5 = 2 points 3.51-3.75 = 3 points 3.76-4.0 = 4 points
# required credits completed	Max # of 23 general education/supporting credits.	Up to 14 credits = 0 point 15-19 credits = 1 point 20-24 credits = 2 points
Grade in each required math/science courses and required courses	HIMT 1300* HIMT 1301* HIMT 1302 (open enrollment) HIMT 1400(open enrollment) MATH 1530 BIOL 2010* BIOL 2020	A = 4 points B = 3 points C = 0 points

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### Step 6.

Top 15 ranked candidates will be offered admission to the program. Applicants offered admission will be notified via an **“Alert”** in Raidernet and must accept or decline their admission within 1 week. After one week, the “Alert” will disappear. Failure to respond may result in the applicant forfeiting their selection for admission. Applicants not offered admission will need to **resubmit the area of interest form the following year.**