Health Information Management Admission Information

Step 1. Submit your application to the college. After submitting your application to the college, you will receive a "R" number.

Step 2. Log into Raidernet to complete the Health Sciences Interest form. Indicate your interest in being admitted to the **Health Information Management** (HIM) program **no later than May 15** of the year you are seeking admission. You may indicate your interest in 3 health science degree programs. You should designate which program is your first area of interest, second area of interest, and third area of interest. You may be considered for admission to any of the 3 health science programs you designated as an area of interest.

Step 3. Declare AS Pre-Allied Health as your major. If you have not already declared AS Pre-Allied Health as your major, you should change your major. This will best prepare you for admission to a Health Science program.

Step 4. Meet **minimum eligibility requirements** to be considered for admission to the **HIM program**. Minimum requirements

- Grade of C or higher in required general education/supporting courses
- GPA of 2.5
- Completion of the following required general education/supporting classes required for the major.
    - HIMT 1300, HIMT 1301 and BIOL 2010

Step 5. Students meeting minimum eligibility requirements will be ranked on the following 3 criteria (see below table):

- GPA in courses required for the major
- # of required credits completed
- Grade in required math/sciences courses and other courses required by the program.

Requirement	Description	Points
GPA in general education/supporting courses required in the major	See required courses listed in the college catalog. -BIOL 2010 & 2020 -ENGL 1010 -Humanities elective -INFS 1010 or computer elective -PSYC 1030 or Social Science elective	Up to 2.99 = 0 point 3.0-3.25 = 1 point 3.26-3.5 = 2 points 3.51-3.75 = 3 points 3.76-4.0 = 4 points
# required credits completed	Max # of 23 general education/supporting credits.	Up to 14 credits = 0 point 15-19 credits = 1 point 20-24 credits = 2 points
Grade in each required math/science courses and required introductory courses	HIMT 1300* HIMT 1301* HIMT 1302 (open enrollment) HIMT 1401(open enrollment) MATH 1530 BIOL 2010 BIOL 2020	A = 4 points B = 3 points C = 0 points

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Step 6. Top 15 ranked candidates will be offered admission to the program. Applicants offered admission will be notified via an **"Alert"** in Raidernet and must accept or decline their admission within 1 week. After one week, the "Alert" will disappear. Failure to respond may result in the applicant forfeiting their selection for admission. Applicants not offered admission will need to **resubmit the area of interest form the following year**. If you are offered admission to a program, you must accept or decline admission to that program. If you decline admission, you may then be considered for admission to another program.