

Job Postings

- **Job Title:** Tutor (Fort Loudoun Middle School)
Location: Loudon, TN
Salary: \$30 per hour
Description: Tutors would be responsible for working two days a week, for about two hours each day (3:15-5:15). Tutoring takes place Monday – Thursday after school. The two days are flexible.
More Information/How to apply: Contact ramosa@loudoncounty.org or (865) 458-5411 ext. 1001
- **Job Title:** Utility Inspector (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$45,100 - \$89,200
Description: Works with a team of Engineers, Project Coordinators, and other KUB staff in the water and wastewater system. Project opportunities within this position are varied and allow for career growth. Role will include completing constructability reviews, construction project inspection of KUB crews and contractor crews, conducting field surveys and inspections, using GPS equipment to map installed utility infrastructure, making field decisions, and coordinating work with other KUB departments and external agencies. Responsibilities will also include invoice reconciliation and monitoring of project budget and schedule. Must become knowledgeable of KUB construction standards and practices, and work with internal and external customers to provide engineering services and support. Receive training to perform storm response and other emergency duties with other department members.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>
- **Job Title:** GIS Mapping Student (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$16 - \$23 per hour
Description: This position uses ESRI, ArcGIS, and AutoCAD software to produce maps that represent the location of specific utility facilities. Develops tables and maps using data from a geographic information system (GIS). Utilizes Excel to query and analyze specific data. Assists with utility records research, data validation, data analysis, and problem resolution. Assists with preparation of work site drawings and special sketches, and collect utility GPS data. Must be flexible in performing daily tasks and accepting additional duties as needed.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** Core HR Analyst (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$51,900 - \$65,000
Description: Are you detail-oriented and passionate about turning employee information into actionable insights? Join our team as a Core HR Analyst and play a key role in keeping our workforce data accurate, updated, and ready to fuel smart business decisions. You will be responsible for accurate data entry of employee information, including processing new hires and all employee changes.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** Electric Engineer (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$68,400 - \$121,100
Description: Responsible for directly supporting KUB's plans to modernize the design and operation of the electric distribution system. Provide direction and planning for various programs within Grid Modernization with a focus on leading our distribution automation deployment. Responsible for all phases of project implementation. Support planning and implementation of current and future grid modernization programs, including but not limited to Fault Location, Isolation, Service Restoration (FLISR), Volt-Var Optimization (VVO) and Distribution Management System (DMS), including control and integration of inverter-based distribution assets; planning and forecasting tools (CYME); and analysis and visualization of archival and real-time power system data. Investigate new and emerging technologies in the industry and assess the relevance and benefit to KUB's grid modernization strategy. This role will provide technical guidance, project management, and grid modernization insight and planning. Works closely with Operations staff and/or external customers primarily in support of operations and project activity. Receive training to perform storm response duties with other department members.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** Fiber Installation Technician (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$45,100 - \$77,600
Description: Installation Technicians perform fiber optic installations within a residential and business environment. Technicians will install new fiber drops from service poles to the premise. The technician needs to be familiar with wireless technologies such as, modems/routers, home wireless mesh systems, mobile devices, PC's and similar equipment. Technician must be able to perform all work while adhering to established safety guidelines and procedures.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** Operational Associate (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$37,500 - \$63,800
Description: Performs administrative duties related to KUB System Operations Services. Reviews and corrects timekeeping and conducts all payroll processes and reports within KUB's enterprise system. Makes department pro-card purchases, reviews monthly charges, and provides financial process support. Assists in planning, organizing, and coordinating department functions including the organization of the department's safety meetings. Assists with departmental training and database/ system/process testing. Generates work orders and inputs data, as needed. Works independently and is self-motivated, possesses the ability to multitask and prioritize work, flexible with managing new or additional assignments and projects as dictated by business need or management direction. May require work beyond normal business hours for storm support.
More Information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** Dental Hygienist (Knox County Health Department)
Location: Knoxville, TN
Salary: \$31.29 per hour
Description: We are actively seeking a skilled “Dental Hygienist” to contribute to our team at the KCHD. We offer tuition reimbursement and a competitive compensation package that includes a generous paid sick and vacation leave policy, 13 paid holidays, medical, dental, vision, flexible spending, employer paid basic life insurance, supplemental life insurance plans. Knox County also boasts a very rich retirement plan with a 6% match to start and is proud to offer paid maternity/paternity leave. This position may qualify you to apply for Public Service Loan Forgiveness.
More Information/How to apply:
<https://knoxcountyttn.munisselfservice.com/ess/EmploymentOpportunities/JobDetail.aspx?req=20250124&sreq=1&form=KNOX&desc=DENTAL%20HYGIENIST>
- **Job Title:** Communications Intern (American Museum of Science and Energy)
Location: Oak Ridge, TN
Description: Looking for interns to assist in media/communications. Duties would include helping with managing digital databases, updating websites, assisting with social media, helping with media logistics, and drafting press releases.
More Information/How to apply: Contact Alan Lowe (alan.lowe@amse.org, (865) 602-9922)
- **Job Title:** Accounts Receivable Associate (Knoxville Utilities Board)
Location: Knoxville, TN
Salary: \$38,300 - \$65,000
Description: Performs Accounts Receivable functions such as billing and customer payment processing, resolving billing errors, administrative tasks (timekeeping), and other analytics as required. Works cooperatively and effectively with a variety of groups and individuals to analyze and resolve issues. Should be detail oriented and focused on quality and excellent customer service. Must be flexible in performing daily tasks and willing to accept additional duties as needed.
More information/How to apply: <https://www.governmentjobs.com/careers/kub>

- **Job Title:** EOD Triage Technician 3 (ORAU)
Location: Ft. Gillem, GA
Salary: \$69,617 - \$90,521
Description: Responsible for laboratory level triage procedures, performing X-Rays and physical inspections of captured material to detect, identify, and render safe any initiators/explosives/power sources or firing circuits.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>
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- **Job Title:** Firearms & Toolmark Examiner (ORAU)
Location: Ft. Gillem, GA
Salary: \$83,803 - \$108,950
Description: Independently performs routine to complex technical examinations of firearms, ammunition, and ammunition components; conducting microscopic comparisons of questioned bullets and cartridge cases; examining various types of manufacturer, class and individual characteristics of tools and tool marks on a variety of objects; conducting shooting incident reconstruction; providing training for other laboratory examiners and personnel in regard to firearm safety and proper handling techniques; and guidance/expertise to latent print examiners in regard to assisting them with potential locations on firearms where latent prints may be found.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>
- **Job Title:** Forensic Examiner 1 – DNA (ORAU)
Location: Ft. Gillem, GA
Salary: \$73,195 - \$95,160
Description: To perform independent routine to moderately complex technical examinations of biological evidence to include DNA analyses. Responsible for conducting specialized analytical procedures, preparation of reports concerning examination of evidence, maintaining operability of laboratory equipment and instruments.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>

- **Job Title:** Forensic Examiner 1 – Latent Print (ORAU)
Location: Ft. Gillem, GA
Salary: \$73,195 - \$95,160
Description: To perform independent routine technical examinations of evidence through the processing of materials for latent prints, recovery of latent prints, visualizing/recording of latent prints, and examining and comparing latent prints to known fingerprints (or other latent prints) in a forensic laboratory.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>
- **Job Title:** Forensic Examiner 2 – Latent Print (ORAU)
Location: Ft. Gillem, GA
Salary: \$83,803 - \$108,950
Description: To perform independent routine to complex technical examinations of evidence through the processing of materials for latent prints, recovery of latent prints, examinations, visualizing/recording of latent prints, examining and comparing latent prints in a forensic laboratory. Responsible for providing direction and guidance to less experienced latent examiners.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>
- **Job Title:** IT Engineer (ORAU)
Location: Ft. Gillem, GA
Salary: \$76,752 - \$97,867
Description: Perform installation, maintenance, troubleshooting, and decommissioning of computer components and network hardware. All work on computer systems shall be to maintain the systems within local and DoD policies. Install, operate, and maintain computer processors, displays, and input and output devices and associate hardware interfaces. Assist in maintaining an accurate computer systems inventory. This shall be accomplished through performing system inventories on a periodic established by the government.
More Information/How to apply: <https://careers-oraucareers.icims.com/jobs/intro>
- **Job Title:** Skate Rental/Check in Attendant (Free Medical Clinic)
Location: RSCC Harriman Campus
Salary: \$17 per hour
Description: You play a vital role in ensuring our customers have a safe, enjoyable, and hassle-free experience, as your primary responsibility will be to provide excellent customer service by assisting the public with the rental of ice skates as well as ticket sales/check-in.
More Information/How to apply: Contact (865) 882-4570

- **Job Title:** Ice Rink Safety Guard (Free Medical Clinic)
Location: RSCC Harriman Campus
Salary: \$17 per hour
Description: Oversee day-to-day operations of the ice skating space, ensuring a safe, enjoyable, and efficient experience for the public. You will ensure guest safety around the rink, as well as other areas designated to you, including but not limited to: fire safety around fire pits, enforcing rink rules, and playing fun music off of the approved playlist for guests to enjoy.
More Information/How to apply: Contact (865) 882-4570
- **Job Title:** Food Services/Concessions Position (Free Medical Clinic)
Location: RSCC Harriman Campus
Salary: \$17 per hour
Description: As a part of our food service/ concession team, you will be responsible for maintaining all food and beverage sales for the food truck as well as our concession stand. Will ensure all guests receive an inviting experience along with simple food offerings to speed up prep and closing. A friendly demeanor with a background in customer service or food service is recommended, however, not required.
More Information/How to apply: Contact (865) 882-4570
- **Job Title:** Data Entry Clerk (Lehnert Consulting Services)
Location: Kingston, TN
Salary: \$20 per hour
Description: Lehnert Consulting Services is currently looking for a diligent and detail-oriented Data Entry Clerk to join our team. The ideal applicant will be in charge of accurately recording important company information and entering, updating, and checking data in our systems. In order to maintain efficiency, organization, and data integrity within the company, the data entry clerk will be essential.
More Information/How to apply: Send your resume to hr@dabbconsultants.com

- **Job Title:** Temp Position (Free Medical Clinic Holiday Ice Rink)
Location: RSCC, Harriman Campus
Salary: \$17 per hour
Description: We will have 12 Temp paid working positions for the Free Medical Clinic Holiday Ice Rink at RSCC Harriman Campus, for Nov. 1 – Dec. 1 (and if desired, through Jan. 2, 2025. (so 30 – 60 plus days of Holiday paid work). The hours would be 21 plus hours a week (weekdays and weekends included); unless weather conditions limit hours; at \$17 an hour. We have volunteer hours as options as well for additional support. We could also offer any day but Thanksgiving for 2 hours of operational support for the rink on weekdays and weekends, based on hours needed availability.
More Information/How to apply: Contact (865) 882-4570
- **Job Title:** School Crossing Guard (Oak Ridge Police Dept.)
Salary: \$14.54
Location: Oak Ridge, TN
Description:
 - UTK, KC, PSTCC or RSCC students, part-time school employees, retirees, homemakers or other individuals with flexibility in arranging their personal schedules.
 - Must be able to work 10 hours per week, Mornings 7:45 to 8:45 am. Monday thru Friday; Afternoons 3:00 to 4:00 pm, except Wednesdays when hours are 1:00 to 2:00 pm.
 - Must be at least age 18.
 - Must be in good physical condition; position involves working in all types of weather conditions.
 - Must have the ability to establish and maintain effective working relationships with children and the general public.
 - Applicants are subject to background investigation and drug screening.**More Information/how to apply:** <https://www.oakridgetn.gov/386/Job-Openings>

- **Job Title:** Loader/Unloader (MPP)

Location: Rockwood, TN

Salary: \$16.69 per hour

Description: This is an entry level position responsible for loading and unloading machines. Basic computer skills are required. Ability to read and follow job instruction. We will provide training on how to use micrometers, calipers, and other gaging instruments. Must successfully pass on site forklift training. Must learn and adhere to safety guidelines and quality procedures. Ability to stand, squat, bend and move for up to 8 hours. Ability to lift to 10lbs.

More Information/How to apply:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=7041&clientkey=A8394AE8A9705CE97A2E9395F0571941>

- **Job Title:** Intern (American Museum of Science and Energy)

Location: Oak Ridge, TN

Description: The American Museum of Science and Energy here in Oak Ridge is looking for students for internships to help with their Department of Energy bus tours. Tours are on Monday, Thursday, and Fridays from 8:00am to 12:30pm and AMSE will work with a student's schedule (they can work all three days each week, just one, or whatever fits their schedule). They are wanting interns to start in October/November to go through their onboarding and training program and be ready to start helping with their spring tours. They will be helping the tour guide with logistical matters like making sure everyone has their tickets before the tour starts, making sure everyone is present at each stop and back on the bus before leaving, assisting any participants who are handicapped, etc. Each tour starts at AMSE and visits the K-25 History Center, the supercomputer at ORNL, and Y-12. The pay rate is negotiable.

More information/How to apply: Contact cbeard@amse.org

- **Job Title:** Office Assistant/Clerk (Tennessee River Realty Inc.)

Location: Kingston, TN

Salary: \$18 - \$20 per hour

Description: We are looking for an organized real estate assistant to support our real estate team, as a part-time Office Assistant. The working hours are 15 to 20hrs weekly and the allowance is \$18/20 per hour.

Duties include but aren't limited to:

- Communication. You can listen and say information clearly when you speak or write
- Assisting clients with purchasing/managing property searches.

Job functions:

- You will be working Remotely, and independently most days.
- The ability to organize your workflow and prioritize accordingly. Ability to work independently combined with excellent interpersonal skills.

More Information/How to apply: Contact (423) 491-8384, Interested applicants should submit their resume and cover letter to:

(malcolmlacy03@realtyagent.com)

- **Job Title:** Custodian (Central Baptist Church)

Location: Crossville, TN

Salary: \$12 per hour

Description: Custodial work available, with some lifting of tables. schedule will be flexible to work around your school schedule. Will require some weekends.

More Information/How to apply: Contact (931) 200-9820