

Faculty Senate Meeting Minutes

September 16, 2011

Attendees:

President: Pat Wurth

Marci Shloush

Vice President: George Meghabghab

Secretary: Marianna Mabry

TBR Sub-council Rep.: Lauri Sammartano

Past President: Bill Schramm

Humanities

Brenda Luggie

Bryan Wilkerson

Sammie Mowery

Peggy Hilliard

Marilyn Mascaro

Math Science:

Joye Gowan

Eric Bouldin

Ron Sternfels

Michael Chung

Allied Health:

Kurt Backstrom

Gary Genna

Teri Gergen

Social Science/Business and Education

Don Lanza

Val Herd

Dan Hyder

Nursing:

Elaine Nagelson

Patricia Jenkins

Library:

Ollie Nolan

1. Quorum was established

2. Pat Wurth called the meeting to order.

3. Shelley Esquavel discussed the general policy regarding research. Shelley informed the Senate the RSCC IRB (Institutional Review Board) had been appointed. The current policy outlines a more formal process than the previous policy. Shelley provided the senate with an overview of the three research classifications used by the IRB. There are currently about 3 research projects at RSCC.

4. Shelley also discussed the IDEA Evaluation form used by faculty. Shelley met with the Evaluation Committee regarding concerns regarding whether current evaluations were appropriate for online courses. She shared a list of possible items that could be added to the IDEA evaluation that would directly relate to online courses. Shelley also noted the response rates to online IDEA evaluations are significantly lower than those done in class.

5. The minutes from the April 2011 meeting were approved, noting the need to change a date. Bill Schramm made the motion to approve and all were in favor.

6. Pat Wurth asked for a volunteer from each division to serve on the Academic and Curriculum Council. The tentative date for the first Academic and Curriculum Council meeting is 10/14/2011 at 1 pm. The volunteers are:

Kurt Backstrom – Allied Health Science

Lauri Sammartano – Math/Science

Pat Jenkins- Nursing

Stacey Jacobs – Humanities (Stacey was nominated by Bryan Wilkerson)

Pat Wurth said Chris Whaley would like for the appointment of the Academic and Curriculum Council members be done at the in-service division meetings as opposed to the first faculty senate meeting of the semester. There will be bi-monthly meetings of the committee in the fall term only. This would require a change in the by-laws of the constitution. Chris Whaley suggested to Pat Wurth the senate review the constitution in total and amend the Academic Council portion. A committee to review the constitution was formed. George Meghabghab suggested Don Windham be the chair and Don Lanza from Social Sciences agreed to serve as did Elaine Nagelson from nursing.

7. Telephone issues were discussed. It was mentioned the security buttons on the Oak Ridge phones goes to the Harriman campus. The security officer at the Cumberland campus cannot be contacted unless you have the officer's cell phone number. Another faculty member noted the classroom phones have very restricted use. Concerns were the access to emergency medical services for both students and faculty and the ability to contact security. Pat Wurth will present a list of emergency and security concerns to Dr. Goff, she asked that any concerns be sent to her via email within the week.
8. Mail room security was discussed. Pat Wurth will also ask Dr. Goff to secure the mailroom on all campuses.
9. Pat Wurth said Dr. Goff had asked the senate to work on the possibility of faculty using an online locator and a standard syllabi. A discussion followed. There were concerns about the locator and it was determined more information was needed regarding who has access to these locators and security.
10. George Meghabghab asked the senate for input on the rubric for plagiarism. Per Ollie the committee is working on the plagiarism statement.
11. Ollie also said Dr. Goff wants faculty recognition at the 40th anniversary of RSCC and she requested faculty present her with information on faculty publications.
12. Pat Wurth made a motion to adjourn and the meeting adjourned at 3:15 p.m.

Respectfully submitted,

Marianna Mabry

Faculty Senate Secretary