
Faculty Senate Meeting Minutes September 14, 2012

Attendees:

President: Pat Wurth

Vice President: George Meghabghab

Secretary: Marianna Mabry

TBR Sub-council Rep.: Patricia Jenkins

Parliamentarian:

Math Science:

Eric Bouldin

Ben King

Pam Siergie

Ron Sternfels

Allied Health:

Sue Sain

Gary Genna

Linda Marsh

Nursing:

Vickie Harris

Patricia Jenkins

Linda Williams

Elaine Nagelson

Humanities

Brenda Luggie

Ralph Monday

Ted Stryke

Social Science/Business and Education

Casey Cobb

Bill Schramm

Library:

Ollie Nolan

Mollie Stover

Quorum was established

Pat Wurth called the meeting to order.

The minutes from the April 2012 meeting were approved.

Academic and Curriculum Council Representatives

The representatives were established and they are as follows:

Pat Wurth- Social Science

Lauri Sammartano- Math Science

Ted Stryke- Humanities

Pat Jenkins- Nursing

Sue Sain- Allied Health Science

Dr. Goff Retirement

Pat Wurth suggested the faculty provide Dr. Goff a gift at the next faculty senate (10/19/2012) meeting.

Mrs. Goff suggested a Barnes and Noble gift card would be an appropriate gift. Pat proposed we collect

money and appoint faculty on each campus to be in charge of collecting the money. Those designated at each campus were:

Pat Wurth-ORBC

Ralph Monday- Scott

Ben King- Loudon

Marianna Mabry- Harriman

The funds are due by 10/5/2012.

The President's Report:

Allied Health Science Program Agreement with Pellissippi State Community College

There has been an 8 year agreement signed that PSCC will introduce no new programs that compete directly with RSCC's allied health programs. Also included, is the guaranteed security of the continuation of the RSCC nursing program at the Knox county campus. PSCC will be introducing two new programs: veterinary tech and mortuary science.

New ORBC building

Expected to open in August 2013. It will include 45 new faculty offices.

Technology

In 3-5 years RSCC is considering requiring each student to have a tablet for class. Faculty who are interested in championing the use of tablets can contact CTAT and inquire if they have any tablets that could be "checked out" from CTAT for faculty use.

Campbell county

A donor is paying to add a biology/chemistry multi- purpose lab.

Clinton building site

The mayor has agreed to lease the building for \$1 per year and pay utilities for 3 years and RSCC will house the AMTEC program at that building, which houses 12 classrooms. The Clinton city council will vote on the matter on October 20th.

Presidential Selection

Dr. Goff expects the announcement within the week and it was noted Dr. Lewis is out of the running. Dr. Goff believes Chris Whaley has a very good chance of being selected.

Constitution Committee Report

The constitution needs to be amended and it has been suggested the appointments occur in spring at the division meetings.

Members are:

Elaine Nagelson – Nursing

Sue Sain- Allied Health
Brad Fox will chair the committee..

Syllabus Committee Report

George Meghabghab suggested a member from every division be on the committee and provide feedback from colleagues regarding the new template. The committee will meet and assess the utilization of the new template. Those committee members are:

Gary Genna – Allied Health

Ted Stryke- humanities

Vicky Harris- nursing

Bill Schramm- Social Science

Ralph Monday provided observations from the Humanities division regarding the use of the common syllabus. (see attached)

Security Committee

Committee members are:

Ron Sternfels, Elaine Nagelson and George Meghabghab

George reported there is \$28,000 worth of speakers being/were purchased to eliminate the use of bullhorns on various campuses. He also said \$340,000 is being spent on upgrades and integration of security on all campuses. The expansion supports the faculty senate's interested in the need for upgrading our security services. The use of the card swipe to enter building's is also part of the proposed expansion. Dr. Goff is aware of the lockdown issues experienced this past fall on the ORBC during the recent drills.

TBR Sub council Report

Attended by our representative, Pat Jenkins in April. The topic at that meeting was the revision of the academic freedom policy. ETSU worked with the TBR counsel on this matter. The issue was whether faculty participation in shared governance was covered under the current policy. There is an adversarial relationship between faculty and administration at some schools which has some schools seeking a change in the policy. Some wanted the policy to include language stating shared governance is recognized as valuable and is defined as participation in groups and that no one should fear speaking freely. The change was voted down. There was discussion as to whether RSCC should reassess their academic freedom policy.

New Business

Ben King is interested in reviewing and perhaps creating an email policy regarding the use and frequency of use of distribution lists. He has already reviewed other schools that have such a policy. There was a motion to form such a committee and it was seconded. Those serving with Ben are Eric Bouldin and Molly Stover

Ralph Monday made a motion to reconsider a portion of the RSCC policy BA-01-01, the official station policy. Bill Schramm seconded the motion. He presented his proposed changes to the senate members (see attached). The senate will vote on those changed at the next meeting.

The meeting was adjourned at 3:30.

Respectfully Submitted,

Marianna Mabry
Faculty Senate Secretary

Discussion of common college syllabus
Sept. 14, 2012

The Humanities division would like to place the following observations about the new college-wide template into Faculty Senate discussion. We do agree with the need for a common syllabus, and we also note that the good work done thus far obviously took a great amount of time, thought and effort and is greatly appreciated. However, perhaps the issue could be further discussed and agreement reached for a possible revision regarding the following observations.

Concerns:

- Inconsistent spacing and font ✓
- Use of italics ✓
- Use of bullets ✓
- Need for numbering in order to reference items (i.e., learning outcomes)
- Inappropriate ordering of information - *Sequence*
- Placement of instructor information
- Redundant sections (i.e., "Assignments and Evaluations" + "Grading")
- Need for changes each term
- "Student with Disabilities" section needs to be rewritten. (Reference author of material)
- "Face to face" (replace with Traditional Classroom)
- Need IDEA room as a choice
- Template contains errors – Need for proofreading
- Need for page numbers
- Confusing appearance of document
- Inconsistent use by divisions (i.e., use "as is" w/out changes to font style/size or have flexibility to make changes, etc.)

Respectfully submitted
Ralph Monday
Humanities Faculty Senate Representative

9/14/2012

For Faculty Senate Consideration:

According to RSCC Policy Number: BA-01-01 The determination of Official Station shall be guided by the following rules:

- **Web, Hybrid and RODP courses will not be included in the determination as they have no specific or consistent instructional location.**

Respectfully, I would like to submit to the Faculty Senate for consideration that this policy should be changed, specifically, concerning Web and Hybrid courses. A full time faculty member should be allowed to count up to two 3 hour courses (total of ~~6~~ ⁹ hours) of either Web, Hybrid, or a combination of the two per term toward the determination of the faculty member's Official Station and office hours. There are logical reasons supporting such a policy change:

1. RSCC is a multi-campus institution with a professional responsibility to best serve its students. Therefore, in order for a faculty member to qualify for work travel to another campus, many of which are quite distant from the main campus, a faculty member has to have either the main campus or the Oak Ridge campus designated as the faculty member's Official Station. This policy penalizes RSCC students who will receive limited access to full time faculty at many of the branch campuses simply because the faculty member will teach fewer classes at the branch campuses. It is in the best interest of RSCC and the students that it serves to provide as much access as possible to full time faculty members.
2. The statement in the present policy "**Web, Hybrid and RODP courses will not be included in the determination as they have no specific or consistent instructional location**" is inaccurate because faculty members who teach these classes often do so during normal work hours at the faculty member's Official Station. In addition, many hours of work and research went into creating these courses, often from the faculty member's office, and much work goes into monitoring and maintaining Web and Hybrid courses, again a majority of the time during normal office hours.
3. Research has consistently demonstrated that fully online Web courses produce more efficacious student success when the faculty member instructing the course holds office hours designed to give students face-to-face contact with the faculty member, and students are more likely to seek personal face-to-face instructional assistance when the faculty member holds designated office hours in real time for the students.

Respectfully,
Ralph Monday
Associate Professor of Humanities