

Roane State Community College  
Minutes of the Monthly Meeting of the Faculty Senate  
November 14, 2014  
2:00 PM

**Location of Meeting:**

Goff Building, Room 209  
701 Briarcliff Avenue  
Oak Ridge, TN 37830

**Present at Meeting:**

Kathy Arcangeli	David Blevins
Gary Genna	Teri Gergen
Fran Kinnunen	Teresa Lucas
Brenda Luggie	Teresa Manis
George Meghabghab (President)	Ralph Monday
Ollie Nolan (Secretary)	Sue Sain
William Schramm (Vice President)	Marcia Shloush
Pam Siergiej (TBR Representative)	Ron Sternfels
Sandra Stiles	Ted Stryk
Laura Vaughn	W. R. West
Pat Wurth	

**Guests:**

Dr. Diane Ward, VP of Student Learning  
Karen Bruner, VP Institutional Effectiveness and Research  
Beverly Bonner, VP of Student Services

Faculty Senate was presented with the opportunity to visit with Bruce Cantrell and Jessica Fain in an “under the sea” session. Senate President provided cards for Senators to sign for Bruce and Jessica congratulating them on their accomplishments.

The regular meeting of the Faculty Senate of Roane State Community College was called to order at 2:00 PM on November 14, 2014, in the Goff Building by George Meghabghab.

**I. Established Quorum**

**II. Review of Previous Minutes**

The minutes were approved.

**III. Update from Dr. Diane Ward, VP of Student Learning**

She addressed these issues:

- All RSCC Policies are being updated. The policy on “late start classes” was changed to protect the faculty by not overloading classes. The Deans will not override faculty.
- The tuition waiver does not apply to adjunct faculty per General Assembly Public Chapter 951 (SB 1709) law. Recommended faculty/adjuncts speak to their representatives.

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- Current time keeping methods do not allow for Personal Leave. If individual faculty needs time off they may make an arrangement with their Dean as long as classes are not cancelled.
- Diane provided Faculty Senate with a draft agenda for Professional Development; requested input from Faculty. The agenda will be finalized by November 21, 2014.

**IV. Update from Karen Brunner, VP Institutional Effectiveness and Research**

Karen Brunner provided a handout with the Draft RSCC 10 Year Strategic Plan Mission Statement. TBR has moved to a 10 year strategic plan cycle rather than 5 year. She provided statistics for each age group. One area of concern is the low numbers of adult population. How do we attract them? Offer workplace certificates? Or more classes in the evenings?

Worked on the wording of the fifth paragraph “Just as Roane State expects its students to challenge themselves to engage in lifelong learning, the college accepts the challenge to innovate, disrupt, and explore new ways to prove an educational experience that meets the current and future needs of its service area communities. Discussion was centered around the word disrupt. Faculty Senate recommended using “disrupt to transform” instead of the single word, disrupt.

The work on the Strategic Plan will commence on December 4<sup>th</sup>. Karen requested to return with progress and objectives at future Faculty Senate meetings.

**V. Update from Beverly Bonner, VP of Student Services**

Beverly Bonner provided information on the Drugs and Sexual Assault Training for Faculty and Students. The training is being provided by Federal monies.

- October 1<sup>st</sup> established program and documents.
- November 7<sup>th</sup> the “Be Safe” training was initiated. The training was videotaped and must be closed captioned.
- Provided information on how to get to the “Be Safe” website
- Provided handouts
- All training will be mandatory by October 2015.
- The process as stated in Title XI: Student reports threat – faculty obligated to report to Title XI Representative (Odell Fearn). The forms to document the issue are on the “Be Safe” website and these have to be completed and submitted to Odell.

**VI. Update from George Meghabghab, Chair of Syllabus Subcommittee**

George stated that there is a new Sexual Assault Statement that will be added to the Syllabus Template.

**VII. Old Items Tabled to next meeting**

- a. Security Report
- b. Proposed Policy on “hiring and recruiting”
- c. Update from President Whaley regarding salaries

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- d. Results of Discussion with Melinda Hillman regarding security and privacy issues for faculty offices in the Goff Building
- e. TBR Sub-Council Report
- f. Constitution Committee Report

**VIII. Adjourned**

**IX. Approved as amended on 12/7/2014 by Ollie Nolan, Secretary**