

Roane State Community College  
Minutes of the Monthly Meeting of the Faculty Senate  
January 23, 2015  
2:00 PM

**Location of Meeting:**

Goff Building, Room 209  
701 Briarcliff Ave  
Oak Ridge, TN 37830

**Present at Meeting:**

Kathy Arcangeli	David Blevins
Teri Gergen	Joye Gowan
Tammy Hannon	Brooke Lakin
Elizabeth Lewis	Teresa Lucas
Brenda Luggie	George Meghabghab, President
Ralph Monday	Ollie Nolan, Secretary
Sue Sain	Lauri Sammartano
William Schramm	Marcia Shloush
Ron Sternfels	Saundra Stiles
Laura Vaughn	Matt Waters
Pat Wurth	

**Guests:**

Melinda Hillman, Vice President, Development & Community Relations Institutional Advancement

The regular meeting of the Faculty Senate of Roane State Community College was called to order at 2:00 PM on January 23, 2015, in the Goff Building by President, George Meghabghab.

**I. Established Quorum at 2:00 pm**

**II. Review of December 5, 2014 Minutes**

Minutes were approved as amended.

**III. Goff Building and other issues**

Melinda Hillman:

- VP Hillman reported on the results of the Active Shooter/Armed Intruder Security Training held at the Oak Ridge Branch Campus on January 16, 2015. It was considered a successful event. The training has received good reviews from both attendee and presenters. However, issues that were identified are to be addressed by the Oak Ridge Site Support Team and RSCC Security. Discussion and suggestions were provided by faculty regarding magnetic door strips, pepper spray policy, tool to break glass, issues with lights in large conference rooms, locked closets, doors with no locks, doors that lock only from the outside, brace for doors, glass coating on windows at other campuses.
- Relating to Safety –Faculty are concerned that there is only one Policeman for two buildings. Also sometimes the Security is unavailable due to other required tasks related to their job.
- Questions were raised concerning the purchase of some of the items mentioned in the first and second bulleted items. VP Hillman said her budget for this campus was \$12,000. She indicated that choices had to be made between safety and salaries.

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- The badge card reader system is now complete for the Goff Building. Security will be sending out information on how to use the system.
- Cost of providing similar training (Armed Intruder) at other campus is prohibitive. VP Hillman would like to provide training for adjunct professors.
- Schedule of drills will be sent out soon.
- Send VP Hillman or Dr. Meghabghab an email regarding any issues or suggestions.
- Faculty asked about the status of obtaining a cafeteria vendor for Oak Ridge's Nook. VP Hillman indicated that they had no bids yet. She explained that the prospective vendors are concerned with not having enough service time to gain a profit.
- Faculty suggested that RSCC Admin and VPs go to the TN Department of Homeland Security for training opportunities. VP Hillman indicated that our Security Director already has a working relationship with the TN Department of Homeland Security.
- Question was asked regarding the funding for the Middle College program and VP Hillman explained that that program is funded by a grant.
- There is an issue on the Oak Ridge Campus overflow parking lot. There have been reports of the sale of drugs from that parking lot. To eliminate the issue that parking lot will be chained so no access to that lot will be allowed during the late evening and night when the campus is not open.

**IV. Proposed clarification of RSCC Policy PA-18-01 Sponsored by William Schramm**

President Meghabghab provided us with the proposed text to clarify the statement to the Hiring and Recruiting Policy.

Discussion questions were answered by Bill Schramm. One issue was raised about of the length of time it takes to make offer to an interviewee. Offer is impacted because it is made only after the Salary Committee meets. This policy does not address that issue.

Motion was made to approve text and was passed.

**V. Vote on Syllabus Addition from George Meghabghab, Chair of Syllabus Subcommittee**

Dr. Meghabghab provided us with the statement on sexual harassment that will be used on the common syllabus. It should be on the Fall 2015 syllabi. The statement was voted on and passed.

**VI. Update on Security updates from George Meghabghab**

- There are panic buttons in all buildings. You need to check out your location and become familiar with the location of these buttons.
- The cameras are now working at the Oak Ridge Campus. There are a few places that they continue to have issues. However, they are aware of those locations and are working to correct the issue.
- Chief Stufano wants to work with McMinn County on training related to texting and driving. After discussion it was recommended that the training be provided to students not faculty.
- There have been no significant crimes reported.

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**VII. TBR Sub-Council Representative Report**

- Pam Siergiejs was at TBR attending Sub-Council Meeting.

**VIII. Other Discussion on Faculty Concerns**

- Class size – Concerned that with the new incoming students that not enough consideration is being given to salary and safety of Faculty. With possible increase of more people, faculty will be required to oversee and grade larger class sizes.
- Requested training on how to use the equipment in the large conference rooms in the Goff Building. Faculty requested cheat sheets for the usage of the equipment in the rooms.
- A motion was made that the Professional Development award for travel be increased from \$1,000 to \$2,000 for every three (3) years. The motion was seconded and passed.
- **Old Business:**
  - At the last Faculty Senate meeting it was reported that TBR is addressing the Adjunct salary. There was to be a salary increase which will be from \$645 to \$745 for adjuncts. It began in January 2015; however not all salaries would increase. Only the A&P adjunct faculty will receive a 25% pay raise.
  - Further discussion addressed the issue of the inequality of the raises for adjuncts. Adjuncts are important and a significant number of Faculty Senators began their careers as adjuncts. It was noted that January 28 was Adjunct Walkout Day. This event was to protest this salary issue.
  - Faculty suggested asking Adjuncts to faculty Senate. The following issues were mentioned :
    - Require policy change
    - Create Sub-Committee for Adjuncts
    - Must attend without pay
    - Adjunct work other jobs and scheduling meetings would be an issue
    - Requested mentors for Adjuncts
    - It was suggested that a sub-committee could be created and have a designated retired adjunct to attend the Faculty Senate Meeting with the issues from the sub-committee.

**IX. Adjourned**

**X. Respectfully Submitted by Ollie Nolan, Secretary**