

Roane State Community College

Minutes of the Monthly Meeting of the Faculty Senate

December 4, 2015

2:00pm

Location of Meeting:

Harriman, O'Brien 101

Present at Meeting:

Brad Fox – President	Pat Wurth	Rosemary Bird
Mike Farmer – Vice President	Stacie Bradshaw	Ralph Monday
Saundra Stiles – Secretary	Elizabeth Lewis	Nikki Newbery
Pam Siergiej – TBR Representative	Fran Kinnunen	John Brown
George Meghabghab	Brenda Luggie	Ron Sternfels
Michelle Jones	Jason Fishel	Matt Waters
	Marcia Shloush	Joye Gowan
	Bill West	
	Brooke Lakin	

- I. **Quorum was established**
- II. **Approval of minutes** - November Faculty Senate meeting minutes approved.
- III. **Work Load Subcommittee Update** – Shannon Meadows sent an update read by Brad Fox. Data entry is almost complete, preliminary analysis should be ready by January faculty senate meeting. More information available then.
- IV. **Security Committee Update** – George explained EBC (emergency building coordinators) for Oak Ridge Campus. Oak Ridge will have Emergency Floor Coordinators for each floor. In cases of emergency, these people would help. They will go through training with the Chief of Police, they will also be fitted with radios to be in contact with security. Gary Genna – 1st floor Goff Building, still need alternate. Sue Sain – 2nd floor Goff Building, Marianna Mabry alternate. Kathy Arcangeli – 3rd floor Goff Building, Gary Heidinger alternate. Ron Sternfels 1st floor Coffey Building. Saeed Rahmanian 2nd floor Coffey Building. Maps for emergency procedures in the Goff Building are in the process of being fixed. Currently, evacuation routes and shelter symbols are incorrect. George will check on progress and report back. One faculty member made suggestion to ask about maps being accessible for students/faculty/staff with vision issues. New speakers are being installed on Oak Ridge campus. Faculty members asked why back lot, behind Goff Building cannot be roped off to limit access. This has been addressed, different answers have been received. George will ask again and try to get a firm

response. Faculty are concerned about suspicious and possible illegal activity taking place in the above mentioned parking lot. Question was raised – can ORPD do anything about activity? George will ask again and try to get a better answer. Brad also offered to talk with Danny Gibbs about issue and George will meet with Melinda and work on these issues in the Goff Building more.

V. **Constitution Revision Update** –

Mike has merged two constitution documents (from different locations on website). No major revisions were made, mainly wording. Still need to work on wording of one section (issues is library representation, because they are not an academic division, on academic and curriculum council. Mike will email revision out and FS needs to send suggestions to him. Once this is complete, we will vote on accepting document (target date is January meeting). Once this document is final, it will be available online. Any other changes can then be worked on. Dates need to be re-checked because they are different on the two documents.

Faculty member raised a few questions - Is there an adjunct faculty council? Should there be? Should we invite them to faculty senate meetings? Do FT faculty have responsibility to look out for interests of adjunct faculty?

Motion made – Ask Deans to disseminate information about process (that is already in place) for adjuncts to talk with their division faculty member(s) with issues. The faculty member should then bring issue before Senate. Motion seconded and approved.

VI. **New Business** –

Online phone directory – this is really intended for internal use only. If all faculty/staff add photos to the directory, then people will be more easily recognized. There was discussion about why some faculty are concerned about this. Also discussion on how to actually load the picture. A faculty member asked if there was a way to link a data base to Banner for this. More discussion will occur with administration on the pros/cons of having everyone upload a photo.

The faculty manual is out of date, Brad discussed this with Cathy Smith and she is already working on it. Updates will be coming soon.

Brad will raise the issue of the computers timing out (in classrooms while faculty are teaching) with Danny prior to the next meeting.

Accessibility sessions will be conducted during professional development at the start of the semester. The sessions will be facilitated by faculty who have already attended the one day TBR training. (those doing the training received emails informing them they were to conduct

training). More information is needed for the faculty facilitators to help them better understand their roles.

VII. President Whaley Report –

President Whaley began by thanking Brad for recommending more communication from the Office of the President. President Whaley said the recent email update was a good start, but more communication would be coming on a regular basis. President Whaley discussed the recent announcement by the Governor involving the 6 universities and TBR. The 6 universities will now be creating governing boards for each of them individually, and the TBR would focus on community colleges and TCATS. Faculty member asked if this meant we will go back to articulation agreements over TTP's. There is no solid answer on this. The process of forming governing boards is very new and how they will all work is a fluid situation. THEC released outcomes results in November, which influences the amount of money each institution receives. RSCC had good outcomes; but the actual amount of money we receive will not be decided until the Legislature meets in Spring. If no new funds are available, RSCC will receive \$94,000; if we are fully funded we will get approximately \$730,000. Completion efforts are key. Salary equity is still President Whaley's number 1 priority. Once that is paid off, as soon as feasible, the adjunct salaries will become priority. A new roof on the Coffey building in Oak Ridge is the capital maintenance priority. From the most recent Legislative luncheon, lots of discussion and talk about firearms and who is/will be permitted to carry on campus. Chief Stefano has testified before committees, using his expertise/knowledge to speak about the dangers of allowing everyone to carry a firearm on campus. If this is allowed, then it is difficult for police to quickly determine who is armed/dangerous and who is armed/non-dangerous during an emergency. There is also discussion in the legislature about foreign nationals brought to the US as infants/minors prior to 2007. There was a bill proposed to allow them to qualify for in-state tuition that narrowly failed to pass. It will probably be reintroduced. There will also be a bill to allow middle college students to utilize TN Promise money in high school. Data driven scheduling is a major issue. Brad will be asked to sit in on meetings with the people who are working on this for RSCC. This will help Brad become aware of what is going on, and how the company is doing this.

VIII. Meeting adjourned