

Roane State Community College
Minutes of the Monthly Meeting of the Faculty Senate

February 10, 2017

2:00pm

Location of Meeting:

Harriman, O'Brien-101, 2:00pm

Present at Meeting:

Senators:	Stacie Bradshaw
Brad Fox – President	Elizabeth Lewis
Mike Farmer – Vice President	Fran Kinnunen
Saundra Stiles – Secretary	Ralph Monday
Jill Denton	Matt Waters
Ben King	Jason Fishel
Jala Daniel	Teresa Lucas
Michelle Jones	Marcia Shloush
Sue Sain	Bill West
John Brown	Rosemary Bird
Pat Wurth	

- I. Quorum was established
- II. Approval of Minutes – January Faculty Senate meeting minutes approved.
- III. **Benroth Update – Mike Farmer.** We are moving forward with electronic voting. The voting notice should come out around 2/14 – 2/15. The nomination process usually takes about 2 weeks. An email will be sent to all faculty explaining electronic voting, and identifying eligible faculty. We will use the same procedures for scoring this year as they have in the past, but continue to work on it and revise it for the future. The committee has targeted April to have something for FS to vote on regarding scoring.
- IV. **TBR Sub-council – Pam Siergiej.** At the last meeting, TBR Legal Counsel urged the sub-council representatives to get the word out to their perspective campuses about upcoming legislation regarding guns on campus and students. There are several bills that could be proposed (ranging from students being allowed to carry guns on campus as registered gun carriers to students being allowed to carry any weapon on campus), and legal is urging fac-

ulty to let their voices be heard, whatever their opinion. Chattanooga State has polled its faculty to gather the opinion of the majority. A faculty member suggested RSCC do the same thing. Brad said he had several faculty members contact him asking him to mention this in our meeting and urge faculty to contact representatives to let their opinion be heard. A faculty member suggested we send out an email to faculty to get a sense where faculty stand on the idea of students being allowed to carry weapons on campus. Once we do this, we will get the results and share with legislators the percent that are opposed and in favor of such legislation. In the meantime, if anyone has thoughts or ideas to share with Brad, let him know. Also, individual faculty members are encouraged to contact their representatives and give their opinion.

V. President's Report - Brad.

- **Gun Bills** – TBR is not in favor of students being permitted to carry weapons of any kind on campus. There are several variations of bills that exist, and no one is sure which one will be submitted for approval.
- **Budget** – the budget is looking very positive. RSCC stands to receive additional funds this year. The President has expressed his desire to make payments on the salary plan. Danny Gibbs will be at the next Senate meeting. If you have specific budgetary needs, you need to talk with your Dean. All requests must go before the budget hearing committee.
- **Video update** – a new video update from the President is scheduled to come out soon. These are done to help continue the communication with faculty and staff.
- **Harriman Campus** – getting a backup generator for the gym and computer center. This will serve to maintain power for the computer infrastructure if there is a power outage.
- **Work Load Committee** – Update provided by Mike Farmer, committee leader, Continue to work toward identifying the various ways of calculating teaching and clinical hours. Sue and Marianna sent a survey out to Allied Health to identify activities that are teaching vs. administrative. Administrative may need to be looked at in terms of release time rather than equating to teaching activities. They are also discussing how four year institutions compensate for lab time vs. how we do lab hours. Larger institutions typically have people who set up and clean up labs, while smaller institutions usually leave all of that to the instructor. They are looking at proposing a 1:1 teaching to lab ratio. They will eventually look at all experiential learning (practicum, clinical, labs, etc.) to see how each division is calculating the hours.

- **The First 24 Committee** – Kat Baker wasn't able to attend the last meeting, so she wasn't able to give specific updates. However, they did transition 120 students from fall to spring. Some students who were transitioned did not have a major. This is a huge problem, because they don't have a faculty advisor if they don't have a major, so they are being transitioned to no one essentially. This is being looked at. They are transitioning 1200 students this semester for Fall 2017. They may do in batches so as not to overwhelm anyone. Some faculty spoke about who should be transitioned first. For example, some programs have due dates for applications, and that needs to be taken into consideration when transitioning students. Also, faculty asked how summer would work. Faculty said they hadn't heard from success coaches, and thought they should be. Brad encouraged everyone to first talk with Kat Baker, and to discuss with her the existing process and see what can be done. Brad also encouraged faculty to be involved and share their issues and ideas so we can continue to improve the processes.



- **Be Safe Team** – Be Safe Team will meet again on 2/17. The Knox campus security issues were brought up and discussed with Chief Stefano and Danny Gibbs. They are aware of the issues and working at correcting things. Faculty said it is obvious that the security guards have been talked with and made aware of issues and concerns. It is somewhat better but there are still issues with covering the campus during business hours. Brad encouraged them to keep letting Kirk Harris know what is going on, so he can be aware. A faculty member also brought up the recent drills at the Oak Ridge campus. During the intruder drill, a faculty member got there in the middle of the drill, was able to walk into campus. Also, the cleaning people, who have master keys, were in the hallways, with no idea what was happening. Brad encouraged faculty to email Owen and make him aware of concerns.
- **Faculty Forum with the President** – Scheduled for 3/2 at 1:30 in Goff 309. Brad will send out an invite to all faculty.
- **Tuition Forum** – Scheduled for 2/16 at 11:00am in Goff 309. An invitation to faculty senate was sent out, any faculty are welcome to attend. You can also send questions to Sandra and she will ask them in the forum.
- **Commencement** – there will be 3 ceremonies in May. Faculty Senate decided not to award the Benroth during commencement, but it will be done during Convocation. Diane asked if we wanted to have the Benroth winner sit on stage during graduation ceremonies. This was discussed, and will probably be left up to the winner if they

want to do that during the ceremony of their choice. Brad wants us to organize ourselves so that we have appropriate representation at all three ceremonies. Will probably create some type of online scheduler that we can sign up for. He'll be emailing a link to a mock up soon.

- **Achieving the Dream Survey** – the survey will be available between 3/13 and 3/24. The survey will be sent to faculty, we can choose what we want to respond to and can work on it in several sessions (it's a lengthy survey). There are no open ended questions. This survey doesn't really assess what FS discussed earlier trying to gather information on, so we may have to develop our own survey after we see the results of this one.
- **Scheduling – Catawba** will be on campus 3/16 – 3/17 to talk with faculty about how they use the scheduling software. They will be in Harriman. A faculty member asked if they could come to Oak Ridge on 3/17 because we have our next meeting there, and that would be convenient for FS to stop by and talk with them. Sometime in April Infosilem will be on campus to discuss scheduling. We should talk with our Deans if we have any input on scheduling and try to attend the meetings.
- **Master Plan** – TSW Planners and Architects are working on identifying our needs, what our anticipated growth is, etc. Basically, if it doesn't get in the master plan, TBR will probably not fund it in the future. By the end of March, early April, we will have some outcomes of their assessments.
- **Memorial** — John Rudolph passed away, Brad asked to plant a tree in his honor. We also haven't done a memorial to Bob Thomas. These will be done before the end of the semester, when the time is appropriate to plant trees. More information will be sent out when this is scheduled.

V. New Business-

- A faculty member requested looking at who, according to our Constitution, is allowed to attend Senate meetings. It isn't clearly stated in our current Constitution. A group of faculty volunteered to begin drafting a statement regarding who is allowed to attend.

VI. Adjourn