

Roane State Community College

Minutes of the Monthly Meeting of the Faculty Senate

October 19, 2018

2:00 p.m. EDT

Location of Meeting:

Harriman, O-101

Present at Meeting:

Officers:

Mike Farmer—President

Stacie Bradshaw—TBR Faculty Senate

Saundra Stiles—Vice President

Jason Fishel—Parliamentarian

Elizabeth Weaver—Secretary

Senators:

Jeanne Evans

Katherine Arcangeli

Melinda Gill

Jala Daniel

Teresa Lucas

Debora Miles

Donna Ogle

Pamela Siergiej

Sue Sain

John Brown

Gary Genna

Pat Wurth

Robert Alfonso

Darren York

Marilyn Mascaro

Casey Cobb

Ted Stryk

Laura Vaughn

Matt Waters

Faculty Members/Administrators:

David Lane

Diane Ward

Agenda:

- I. Quorum established at 2:02 p.m.
- II. Approval of Minutes—Amended September Faculty Senate meeting minutes approved (spelling error and adjournment time noted and corrected).

III. Address from Dr. Ward

- A. RE: Concern from e-mail about academic integrity of Middle College program
- B. Findings
 - 1. Internal Auditor has found no evidence of a grade being changed
 - 2. Report or statement will be sent to faculty from internal auditor, C. Cortisio
 - 3. NOTE: The internal auditor reports directly to TBR, not someone at RSCC
- C. Discussion
 - 1. Senator reiterated that the paragraph in question did not come from Faculty Senate
 - 2. Dr. Ward: "Our mission is to take care of all of our students."

IV. Votes

- A. Reaffirm the resolution from November 2016
 - 1. Discussion included questions regarding how experiences differ between divisions.
 - 2. When asked by a senator, David Lane stated that, to his knowledge, there is no preference for instructors of Middle College math classes.
 - 3. Motion made and seconded to table this resolution and postpone discussion to a future meeting.
- B. Resolution from April 2018—passed with a majority vote
- C. Policies
 - 1. PA-22-01: Academic Tenure
 - a. Question regarding changes to tenure-track within the library
 - b. Question regarding Form E delivery
 - c. **Vote postponed to November meeting.**
 - 2. PA-24-01: Faculty Job Description
 - a. Question regarding section III, part C: "faculty senate" removed from the approval chain for the syllabus template; suggested edit: "Syllabi should follow the template most recently approved by faculty senate."
 - b. Question regarding section III, part A: OTA needs for part-time employees with faculty responsibilities; suggested addition: "unless the dean assigns someone with part-time status."
 - c. **Vote postponed to November meeting.**
 - 3. PA-26-01: Faculty Promotion—passed
 - 4. PA-26-02: Faculty Evaluation—passed

V. Vice President's Report (Saundra Stiles)

- A. Employee Satisfaction Survey
 - 1. Senators will be meeting with Pellissippi State president and administrators to see the survey tool they are using.
 - 2. Committee hopes to have a survey/survey tool selected and ready to be administered by Spring 2019 semester.

- B. Infosilum
 - 1. Question: Is there are report regarding the efficiency of infosilum?
 - 2. Question: What parameters need to be entered so that infosilum can create an accurate schedule that benefits both students and faculty?
- C. Zoom Room Questionnaire
 - 1. Question: Should there be a questionnaire for students/faculty who have used the Zoom technology during Fall 2018 semester?
 - 2. Comment: Be sure to distinguish between Zoom Room vs. Zoom on personal computers
- D. Human Resources—Faculty complaints about contacting HR with no response (issues range from general employment to sexual harassment and retirement)
- VI. President’s Report (Mike Farmer, via Saundra Stiles)—Middle College Advisory Board was asked to add Kathy Arcangeli and Jala Daniel; committee asked if this was to be an addition or if these were to replace two current members. Senate agreed that it should be an addition to, not a replacement of.
- VII. New Business
 - A. Security at Clinton Higher Education and Workforce Training Facility
 - 1. There is no security guard until 3:00 p.m. despite morning classes now being held M-F
 - 2. UPDATE: As of October 29, security is on campus starting at 7:15 a.m. M-F
 - B. Security at Oak Ridge Branch Campus
 - 1. Snake on Campus
 - a. An incident involving a student with a live snake on campus was not addressed by security. When the snake-wielding student approached another student, security was notified but did not ask the student to remove the snake from the premises. Sandy Vann was then notified and informed the student that the snake could not be on campus.
 - b. Roane State [Policy GA-36-01 \(website\)](http://www.roanestate.edu/?9219-RSCC-Policy-GA-36-01-Animals-on-Campus) regarding animals on campus can be found at <http://www.roanestate.edu/?9219-RSCC-Policy-GA-36-01-Animals-on-Campus>
 - 2. Evening Security Guard(s)
 - a. Security guard has stated that they cannot cover both buildings after 2 p.m.
 - b. Security refused to walk faculty member to their car at the end of the night because there are “too many other things” they have to do
 - c. Security guard stated that security camera(s) do not work
 - d. Security guard(s) spend long periods of time sitting in faculty offices talking rather than monitoring or walking the buildings
- VIII. Next Meeting—November 9, 2018 at 2:00 p.m. EST, Oak Ridge (Goff 226)
- IX. Adjourned at 3:32 p.m.