

# ***Roane State Community College***

## Minutes of the Monthly Meeting of the Faculty Senate

April 12, 2019

2:00 p.m. EST

### Location of Meeting:

Harriman, O-101

### Present at Meeting:

#### Officers:

Mike Farmer—President

Saundra Stiles—Vice President

Elizabeth Weaver—Secretary

Stacie Bradshaw—TBR Subcouncil Representative

Jason Fishel—Parliamentarian

#### Senators:

Donna Ogle

Debora Miles

Sue Sain

Pamela Siergiej

April Insco

John Brown

Robert Alfonso

Elizabeth Lewis

Ted Stryk

Pat Wurth

Matt Waters

Darren York

Krysten Anderson

Laura Vaughn

Jala Daniel

#### Visitors:

Athena Baranowski

Arthur Lee

Sylvia Pastor

### Agenda:

I. Quorum established at 2:03 p.m.

II. Approval of Minutes—March Faculty Senate meeting minutes approved

### III. Employee Satisfaction Survey—Cynthia Cortesio

#### A. Reporting Order

1. President Whaley signs timesheets, travel, etc.
2. Directly reports to auditing committee and TBR

#### B. Working with Saundra Stiles to get the survey next academic year

1. Will plan a committee to add questions to the Ruffalo survey
  - a. 2 faculty
  - b. 2 non-exempt employees
  - c. 2 exempt employees
2. Results will come to Cynthia in rows and columns of raw data; raw results will not be shared with anyone
3. Suggests to report results by VP office
4. Hoping to get planning started before the end of the semester
5. Goal: Get survey out to faculty and staff in September

#### C. Questions

1. Why would it not be okay for two sets of eyes to see the raw data?
  - a. Two people can view the data as long as there is full disclosure prior to the survey
  - b. Saundra or a selected member of the 2019-20 Faculty Senate will work with Cynthia
2. What will we, as faculty, see? Faculty will see a summary of the results, like what will be provided to President's Council
3. What will the committee be responsible for?
  - a. Questions (set before the survey goes live)
  - b. Not responsible for determining how the data is separated

### IV. TBR Subcouncil—Stacie Bradshaw

#### A. Still reviewing policies

#### B. Large percentage of policies are being sent back to TBR Legal for review

### V. Vice President's Report—Saundra Stiles

#### A. Faculty Manual

1. Questions regarding the faculty manual have been compiled
2. Questions will be sent to the appropriate parties

#### B. Tuition Reimbursement

1. Cody Miller has sent a proposal for approval; Diane Ward and Marsha Mathews have approved
2. Questions are still being answered

#### C. Success Coaches

1. Kat Baker said issues have been addressed
2. If further issues arise, send R# of student and issue to Kat
3. Unanswered Emails—send names and dates of when unanswered emails were sent

VI. President's Report—Mike Farmer

A. Benroth Scoring Rubrics

1. New rubric seems easier to use
2. For next year's senate—look at procedure and back the times up an additional week so the decision can be submitted sooner
3. Congratulations to the three finalists: Sandra Stiles, Ted Stryk, and Elizabeth Weaver

- B. "Thank you to the officers and senators for putting up with me and allowing me the honor of working with you."

VII. Elections

A. President

1. Nominees
  - a. Val Herd
  - b. Deborah Miles
2. Winner—Deborah Miles

B. Vice President

1. Nominee—Sue Sain
2. Winner—Sue Sain

C. Secretary

1. Nominee—Pat Wurth
2. Winner—Pat Wurth

D. TBR Faculty Subcouncil Representative

1. Nominee—John Brown
2. Winner—John Brown

VIII. Adjourned at 3:22 p.m.