

Roane State Community College
Minutes of the Monthly Meeting of the Faculty Senate
September 6, 2019

Location of Meeting: ORBC – Goff Building Room 226, 2:00 pm Eastern

Attendees:

Deborah Miles, President	Pam Siergiej	Vickie Harris Pierce
Sue Sain, Vice-President	Casey Cobb	Michelle Jones
Pat Wurth, Secretary	Elizabeth Lewis	Ralph Monday
John Brown, TBR Rep.	Steven Carriger	Ted Stryk
Elizabeth Weaver, Parl.	Cody Miller	Robert Alfonso
Mike Farmer, Past Pres.	Dan Hyder	Geol Greenlee
Kathy Arcangeli	(Alt) for Valerie Herd	Krysten Anderson (Alt)
Jillian Miller	Becky Fields	for Bryan Wilkerson
Saeed Rahmania	April Insko	Laura Vaughan
(Alt) for Jala Daniel	Marianna Mabry	Michael Laman - Visitor

- I. Quorum established at 2:00 pm
- II. Introductions of attendees
- III. April minutes approved
- IV. Committee Appointments
 - A. Academic and Curriculum Council (President +4)
 1. Health Sciences - Sue Sain
 2. Humanities – Ted Stryk
 3. Math Science – Deborah Miles
 4. Social Science – Steve Carriger
 - B. Promotion and Tenure & Hearing Committees
 1. Health Sciences – Marianna Mabry
 2. Humanities – Robert Alfonso
 3. Math Science – Pam Siergiej
 4. Social Science – Pat Wurth
 5. Library – Laura Vaughn
 - C. TBR Faculty Sub-Council Alternate - Casey Cobb
 - D. QEP Steering Committee – Jillian Miller
- V. Vice President's Report
 - A. Employee Satisfaction Survey
 1. In a meeting on May 24, President Whaley notified Deborah Miles, Sue Sain and Anita Anthony (President of Support Staff Council) that the TBR Chancellor had directed him to not allow the employee satisfaction survey to go forward.
 2. The Chancellor stated that President Whaley would get a more valuable assessment of how employees feel if he hears directly from them.
 3. A recommendation was made that President Whaley be asked to announce the decision about the survey and to explain how employees will be notified of any follow-up to concerns shared with him. Sue agreed to email President Whaley with these requests.
- VI. TBR Faculty Sub-Council Update – John Brown
 - A. 43 out of 50 policies have been reviewed with the goal to have only policies, no guidelines; completion goal December 2019
 - B. Academic Freedom policy should be simplified.
 - C. Tenure Track has been moved from guidelines to policies; a senator reported that recent nursing resignations of tenured/tenure track faculty have been replaced with one-year instructor positions.
 - D. No more tenure track hires at TCATs as of October 2.

- E. Evaluation of Administration – no current TBR policy but SACSCOC does have a policy; Sub-council is requesting a TBR policy and a morale survey
- F. Committee formed to determine the definition of faculty and use of titles
- G. D2L contract expires December 2021; faculty will be asked to serve on a committee
- H. Mechatronics grant awarded (\$1 million)
- I. Looking at calendar flexibility to allow colleges to align with local school systems
- J. Considering policy on who chooses textbooks; it is illegal to force students to buy from a single vendor; recommending brand name alternatives is discouraged
- K. Adjunct maximum pay has been approved by the Board
- L. Gen Ed TTPs continue to be worked on
- M. Randy Schulte retired

VII. President's Report

A. AAUP

- 1. Kathy Arcangeli announced that there are enough members to form a chapter at RSCC.
- 2. First meeting will be announced soon.

B. Faculty Survey

- 1. Vice President Sue Sain is creating a survey to be sent to faculty monthly; the survey will provide an opportunity to suggest agenda items for FS
- 2. Opinions on policies/practices could be expressed on the survey
- 3. Integration of Outlook and Momentum email – Education of faculty needed before sending a survey; Steve Carriger will create a Google doc where pros and cons of integration can be documented; the Google doc will be shared in a future meeting
- 4. A committee was formed to look into a survey of Zoom technology users, both Zoom Room and office applications; Dave Rath and Jimmy Miller had previously stated an interest in serving on the committee; other members are Mike Farmer and Jillian Miller

C. Clarification of FS Division Senator Elections

- 1. Currently procedures for and timing of senator elections are inconsistent throughout the divisions
- 2. It was recommended that timing and procedures be uniform and stated in the FS constitution
- 3. Spring division meetings was suggested as a preferred time for collecting nominations
- 4. Mike Farmer suggested that an electronic voting procedure similar to the new Benroth voting procedure be used

D. Syllabus – Alternatives for College Wide Policies

- 1. Policies included on syllabi is not a TBR mandate
- 2. One link to all college-wide policies could be included on syllabi
- 3. A separate document either to be handed out with syllabus or posted in Momentum could be used
- 4. College-wide policies covered in COLS 1010; not all students take

E. Workload Issues

- 1. Needs to be investigated; This is a difficult issue that a previous FS committee could not solve.
- 2. Inconsistencies that exist within departments should be easier to address.
- 3. Everyone doing the same job should have the same amount of credit for the job they are doing.
- 4. Known areas of concern are in Health Science, Art Studio classes, and Zoom room sections
- 5. Need individuals with issues to document and send to FS President
- 6. Fall underload situations in Health Science– need to clarify hours requirement; 30 hrs total for the year or 15 hrs fall and 15 hrs spring?

F. Requirement of Dean's Signature on Grade Change Forms – Mike Laman

- 1. Incomplete grades require several signatures when change to grade is submitted; delays result; no purpose for dean's signature since there is no documentation
- 2. No other grades require signatures
- 3. Suggested a contract for incomplete grades to protect the student in the event faculty leaves RSCC or adjunct is not rehired the following semester

G. President Miles requested senators send a paragraph describing issues and she will investigate.

VIII. Adjourned at 3:25 pm