

Roane State Community College
Faculty Senate Minutes from 20 September 2024
2:00-3:30 PM (ET)
Harriman Campus – O-101

ATTENDANCE

OFFICERS

<u>Name</u>	<u>Position(s)</u>
Jala Daniel	President
April Insko	Vice President
John Noto	Secretary and Senator
David Blevins	Parliamentarian and Senator
Krysten Anderson	TBR Faculty Sub-council Representative and Senator

SENATORS

Health Sciences

David Blevins, Gabriel McAteer; Montana Nealon; Ricky Terwilliger; Donna Boxell (Alternate attending for Elizabeth Thomas)

Humanities

Robert Alfonso; Krystie Anderson; Maggie Bouldin; Brenda Luggie; Jayme Nair

Math and Science

Isabel Benitez-Ramirez; Keenan Golder; Stefanie Holmes; John Noto; Pamela Siergiej
Scott Jamison, Adjunct Representative

Social Science, Business, and Education

Darren York; Stacie Bradshaw; Steven Carriger; Jessica Dalton-Carriger; Sandra Stiles

- I. Established Quorum at 2:02 PM ET.
- II. Approved April 19, 2024, Faculty Senate Minutes.
- III. TBR Faculty Sub-Council Update from Krysten Anderson
 - a. Colleges and TCATs are not obligated to remain with SACSOC accreditation. No institutions are expected to switch.
 - b. The General Education Core has new learning outcomes that will require updates to syllabi. Faculty in divisions may need assistance. The General Education Committee is facilitating

the new TBR learning outcomes. Information is being disseminated to discipline lead faculty, and new learning outcomes will take effect in Fall 2025.

- c. EPSOS (Early Post-Secondary Opportunities) policy clarification: TBR offers various EPSOS opportunities, including dual credit, advanced placement, international baccalaureate, and technical certifications. Instructors for dual enrollment courses must meet post-secondary instruction requirements as outlined by the college. [Link to TBR EPSOS site.](https://www.tbr.edu/academics/early-postsecondary-opportunities)
(<https://www.tbr.edu/academics/early-postsecondary-opportunities>)
- d. AI Policy: A general assembly in September will discuss AI policy, aiming for implementation by July. Until then, faculty should use their discretion in addressing AI use in syllabi. Faculty should refer to [FS Senate website for syllabus AI resources.](https://provost.utk.edu/emergence-of-ai-tools-in-higher-education/suggested-syllabus-statements/)
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IV. Vice President's Report from April Insko

- a. The Faculty and Staff Relief Fund (David Blevins): Policy changes are pending approval from the President's Cabinet.

V. President's Report

- a. Old Business
 - i. Form F: Jala is working with CTAT to supply lists of tenured vs. non-tenured faculty for building division course shells.
- b. New Business
 - i. Mission Profile/Mission Statement – TBR Request (August 16, 2024): Karen Brunner contacted Jala regarding minor changes to the mission statement. The construction of the Health Sciences Center in Knox County in collaboration with Covenant Health is underway. No major changes to the mission statement are expected.
 - ii. Academic Festival Dates: The academic festival will be held on the Friday before Good Friday each year through 2030. Faculty teaching MWF or Friday-only classes will need to adjust for two missed Fridays. Attendance is mandatory for all faculty. Jala will meet with Dr. Ward and Dr. Miller to discuss faculty concerns and consider a survey to gather feedback for festival planning.

VI. Approved Policies

- a. BA-06-01: Motor Vehicles (August 2024): Specifies authorized users of RSCC vehicles, penalties for misuse, and guidelines for scheduling. Only applies to those driving RSCC vehicles.

- b. PA-18-02: Alternate/Remote Work Arrangements (July 2024): Applies to professional staff/administration, not faculty. Establishes guidelines for remote work.
- c. AA-04-01: Faculty Appointments and Salaries (May 2024): Updates align faculty appointments with TBR guidelines, including details on temporary term and tenure appointments.
- d. AA-11-01: Grading and Reporting of Grades (May 2024): Minor language updates.
- e. AA-13-01: Library Collection Development Criteria (May 2024): Updates on removing outdated materials and keeping the library collection current. This is managed by the librarians.

**All policies can be referenced from the Roane State website.

VII. Policies in Process

- a. PA-26-01: Faculty Promotion: Still under development.

VIII. Received Emails – FS Inbox

- a. Faculty Printer (2nd Floor Coffey/McNally Building): Printer replacement is pending from IT.
- b. O'Brien Air Conditioning: Students and staff have reported high temperatures and peeling paint. Marsha Matthews noted they are awaiting a TBR bid to replace aging air conditioning controllers.

IX. Confirm Voting Member of Adjunct Faculty Senate Committee

- a. Scott Jamison volunteered to serve as the voting member, with Jessica Jones elected from Business. No nominations were received from Humanities or Health Sciences. Scott was approved by motion.

X. TBR Accessibility Committee Nominations

- a. Stephanie Holmes volunteered to serve alongside Susan Sutton.

XI. President's Hearing Committee Nominations

- a. Darren York and Sandra Stiles volunteered to serve as needed for tenure appeals.

XII. Promotion and Tenure Committee Appointments - Confirmed members:

- a. Math/Science: Steven Zhang
- b. Social Science, Business, and Education: Jessica Dalton Carriger
- c. Humanities: Maggie Bolden
- d. Health Sciences: Michael Laman

XIII. Future Items for Consideration

- a. The process for reporting academic misconduct has changed to an all-electronic format. The syllabus template needs to be updated to reflect these changes. The reporting process itself has changed, not the statement in the syllabus. [Link to reporting academic misconduct](#).

(<https://www.roanestate.edu/?13201-Procedures-for-Academic-Misconduct-Appeals-Committee>)

XIV. Adjourned at 2:53 PM ET.